

# *Town of North Topsail Beach*

Daniel Tuman, Mayor  
Joann M. McDermon, Mayor Pro Tem  
Aldermen:  
Mike Benson  
Jerry Heid  
Tom Leonard  
Richard Peters



Bryan Chadwick, MPA  
Town Manager

Laura Oxley, JD, MPA  
Town Clerk

*Nature's Tranquil Beauty*

## **Board of Aldermen Special Meeting Minutes Friday, March 13, 2020**

**Present: Mayor Tuman; Mayor Pro Tem McDermon; Aldermen Benson, Leonard and Peters; Alderman Heid via phone; Town Manager Chadwick; Town Clerk Oxley; Town Attorney Edes via phone**

### **I. Call to Order**

Mayor Tuman called the Meeting to order.

### **II. Approval of Agenda**

Alderman Benson asked to add the Eastern Carolina Council (or ECC) proposal after closed session (see attached). Mayor Pro Tem McDermon made a motion to approve the Agenda as amended. Alderman Benson seconded. The Motion passed unanimously, 5-0.

### **III. Town Park- Review and Possible Action on bid for Town Park**

Mayor Pro Tem McDermon, Alderman Benson, town staff, Mr. Jim Stumbo and the lowest responsive bidder met to discuss the Town's park project. Some items have been eliminated in order to reduce costs. The project will also be managed in two distinct phases so that at least part of the Park will be open at the beginning of the season.

Mayor Pro Tem McDermon made a motion to award the contract to the lowest responsive bidder and direct staff to reduce to writing the scope of work and proposed timelines. Alderman Benson seconded.

After discussion, Mayor Tuman called for a vote. The Board unanimously voted in favor of the Motion, 5-0.

### **IV. Alderman Leonard to brief on matters changing**

Alderman Leonard briefed the Board and attendees on the following events that are rescheduled due to growing COVID-19 concerns:

- NCBIWA- moved to June from April
- ASBPA- changed to webinar
- Hill Meetings- moved until June
- 23<sup>rd</sup> meeting with the Ferguson Group- trying to connect with the National Association of Relators
- March 19<sup>th</sup> Visit: Cancelled
- 4 Town: Cancelled

Alderman Leonard made a motion to go into Closed Session for the reasons stated. Mayor Pro Tem McDermon seconded. The Motion carried unanimously, 5-0.

**V. Closed Session to:**

- Preserve Attorney Client Privilege
- Discuss Personnel Matters

The Board returned to open session.

Mayor Tuman announced no action taken in closed session.

**VI. ECC Proposal**

Alderman Benson made a motion to accept the proposal. Alderman Leonard seconded. The Motion passed unanimously, 5-0.

The Mayor announced his desire to recess the Meeting until Monday the 16<sup>th</sup> at the North End Fire Station at 11:00 AM

Alderman Leonard made the Motion. Mayor Pro Tem McDermon seconded. The Motion passed unanimously, 5-0.

**Meeting Resumed- March 16<sup>th</sup> at 11:00 AM**

**Present: Mayor Tuman; Mayor Pro Tem McDermon; Aldermen Benson, Leonard and Peters; Alderman Heid via phone; Town Manager Chadwick; Town Clerk Oxley; Town Attorney Edes via phone**

**VII. Call to Order**

Mayor Tuman called the Meeting back to order.

Alderman Leonard made a motion to go into closed session for the reasons stated on the Agenda. Alderman Peters seconded. The Motion passed unanimously, 5-0.

**VIII. Closed Session to:**

- Preserve Attorney Client Privilege
- Discuss Personnel Matters

Alderman Leonard made a motion to return to open session. Mayor Pro Tem McDermon seconded. The Motion passed unanimously 5-0.

Mayor Tuman stated that no action was taken.

Alderman Leonard made a motion to recess. Mayor Pro Tem seconded. The Motion passed unanimously, 5-0.

**Meeting Resumed- Monday 17<sup>th</sup> at 1:00 PM**

**Present: Mayor Tuman; Mayor Pro Tem McDermon via phone; Aldermen Benson, Heid, Leonard and Peters**

**IX. Call to Order**

Mayor Tuman called the recessed meeting to order at 1 PM.

Alderman Leonard made a motion to go into closed session to discuss personnel matters. Alderman Benson seconded. The Motion passed unanimously, 5-0.

**X. Closed Session**

**XI. Open Session**

Mayor Tuman announced that no action was taken during open session.

**XII. Interim Town Manager**

Alderman Leonard made the motion that the Board offer the position of Interim Town Manager to Mr. David Gilbride and that Town Attorney Edes work with Mr. Gilbride to come to a contract agreement. Alderman Heid seconded.

During discussion, Alderman Peters suggested contacting the Eastern Carolina Council for potential interim managers should Mr. Gilbride decline the offer.

Mayor Tuman then polled the board:

- Alderman Heid – Aye
- Alderman Leonard –Aye
- Alderman Benson – Aye
- Mayor Pro Tem McDermon – Aye (remote participation voting in open session)
- Alderman Peters – Aye

**XIII. Adjourn**

Alderman Leonard made a motion to adjourn, and Alderman Heid seconded. The motion carried and meeting adjourned at 2:35 pm.

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Joann McDermon  
Mayor Pro Tem

ATTEST:

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Laura Oxley, JD, MPA  
Town Clerk

Approved: 04/ /2020