

Town of North Topsail Beach

Joann M. McDermon, Mayor
Mike Benson, Mayor Pro Tem

Aldermen:
Richard Grant
Tom Leonard
Susan Meyer



David J. Gilbride
Town Manager

Sherrie L. Hancock
Town Clerk

Nature's Tranquil Beauty

Board of Aldermen

Regular Meeting Agenda

Thursday, May 6, 2021, 6:30 P.M.

North End Fire Station, 2049 New River Inlet Road

I.	Call to Order.....	Mayor Joann McDermon	
II.	Invocation.....	Alderman Susan Meyer	
III.	Pledge of Allegiance.....	Mayor Joann McDermon	
IV.	Approval of Agenda		
V.	Closed Session: § 143-318.11. (a) (6) Personnel		
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VII.	Open Forum (3 Minute Max Time Limit)		
VIII.	Presentations and Public Hearings		
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Temporarily located at 1000 NC HWY 210, Sneads Ferry NC 28460

2008 Loggerhead Court
North Topsail Beach NC 28460

ntbnc.org

phone (910) 328-1349

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XI. New Business	
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B. Engineering Services.....	Alderman Richard Grant
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D. Offer to Purchase.....	Planning Director
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XIV. Aldermen's Report	
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A. § 143-318.11 (a) (5) (i) Land acquisitions	
B. § 143-318.11(a) (3) Consult with Town Attorney	
C. § 143-318.11 (a) (6) Personnel	
XVI. Adjournment	

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5/6/2021

Manager's Report – May 6, 2021 Board of Aldermen Meeting**USACOE Federal Project / Legislative Efforts**

The Project Partnership Agreement is still not ready for signature. We continue to pursue every avenue to mitigate the tax impact on property owners in the project area. We believe we can revise projected parking revenues, hope to obtain some financial support from Onslow County, and continue to follow legislative efforts to secure an additional 1% in occupancy tax. Each dollar we can secure from alternate revenue sources helps to minimize any tax increase.

Capital Improvement/Fire Station

A preliminary design was submitted by Becker Morgan and reviewed by the Fire and Police Chiefs. A significant number of changes were made to ensure the smooth operations of our first responders, and Becker Morgan has gone "back to the drawing board". A revised plan is expected shortly.

Town Hall

Work on the Town Hall continues. According to the architect and contractor, some delays are expected due to both the difficulty in obtaining materials, and the volatility of construction material pricing. With the resolution of outstanding issues regarding floor drains and doorway designs, installation of drywall is expected to begin shortly.

Florence Project

The contractor has faced several delays due to the sand mine's inability to produce sufficient sand to keep up with the truck haul. While their output has improved recently, we have also authorized the transport of raw material for on-site screening in an effort to ensure uninterrupted sand supply. The contractor is working on two critical areas, beginning at Dolphin Shores and working down past the larger condo complexes, and beginning at the Seaview Pier and working north. An extension of the environmental window has been requested in hopes of finishing a substantial portion of this project, but a significant part of beachfront will not be completed until November.

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fax (910) 328-4508

Covid19

All residents are encouraged to obtain the vaccination as soon as possible. The most current information on availability is being posted on our website and social media. It should be noted that the large vaccination operations manned by Onslow County will cease operation at the end of the month, and residents will be directed to the Consolidated Human Services building or to private entities offering vaccines.

Onslow County

It has recently come to light that the County's request to restore the dune at their beach access was specifically denied because, according to their FEMA rep, this area was part of North Topsail Beach's approved project. North Topsail Beach was directed by their FEMA rep to drop this section of dune from their project because Onslow County had included it in their project. We will work with the county and FEMA to try to straighten this mess out.

Corps of Engineers: ICW Crossing and Channel to Jacksonville Dredging

Dredged material is expected to be placed in the "placement area" up until April 27th. This will likely not reach a significant portion of the Topsail Dunes – if any. USACOE expects that Goodloe Marine will be off the beach on or about April 30th.

Corps of Engineers; Terminal Groin

A scoping meeting was held on March 25th, at 6:00PM. Stakeholders have had the opportunity to provide comments in the days following the scoping meeting itself, and we are pleased to note the many comments from area residents in favor of the construction of a terminal groin to protect private property and infrastructure.

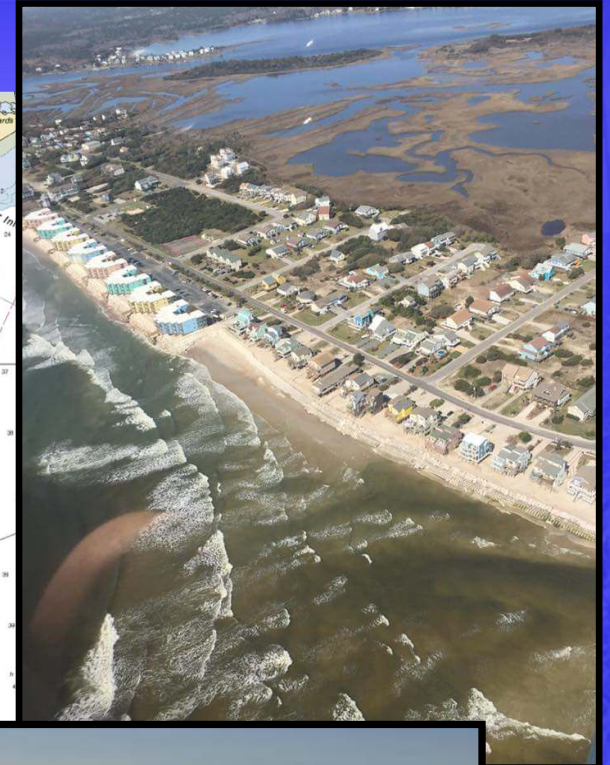
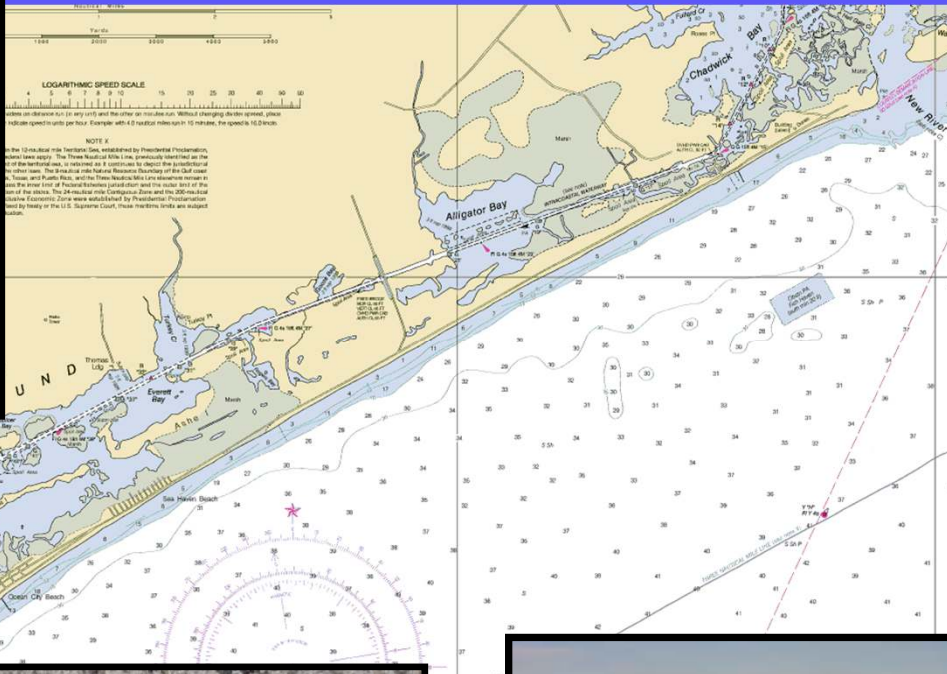
Paid Parking

Paid Parking rolled out effective March 1, 2021. As expected there have been some glitches with the technology, but the vendor has been very responsive in resolving issues as they come up. Anyone still experiencing problems can contact the vendor at 910-202-6001 or at customerservice@ottoconnect.us. To date the results of this endeavor have exceeded our projections; people are still coming to the beach!

Budget

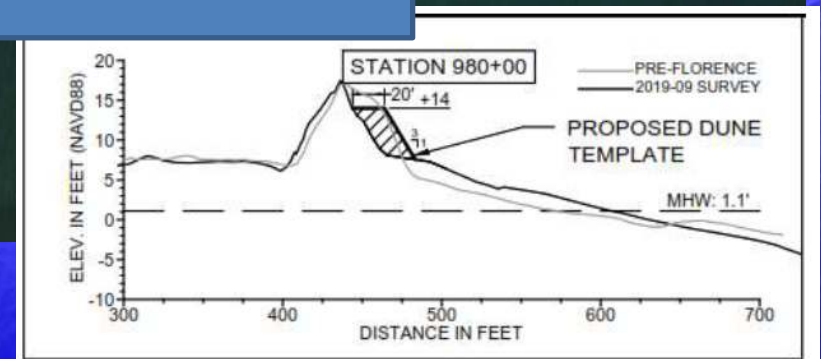
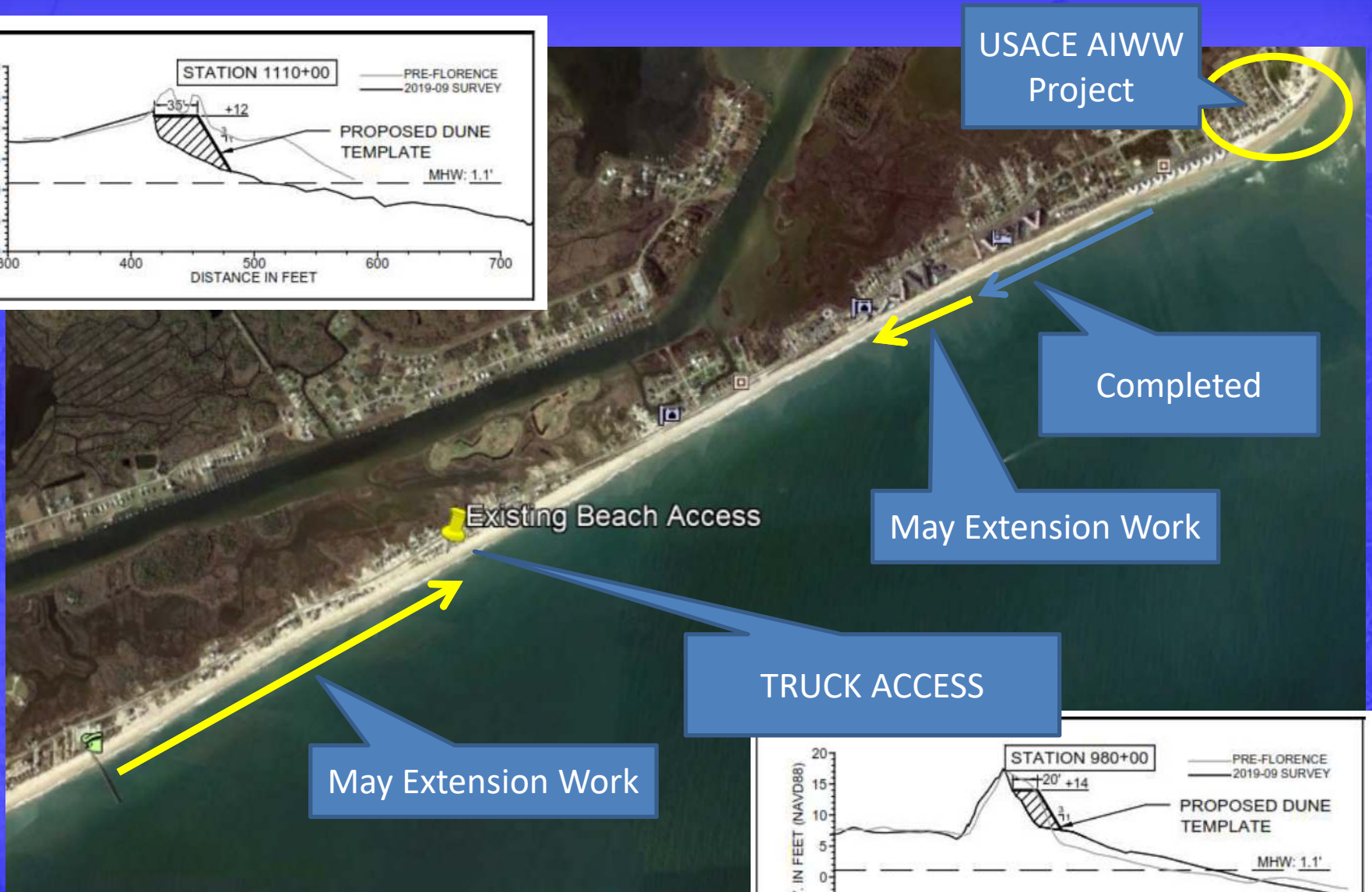
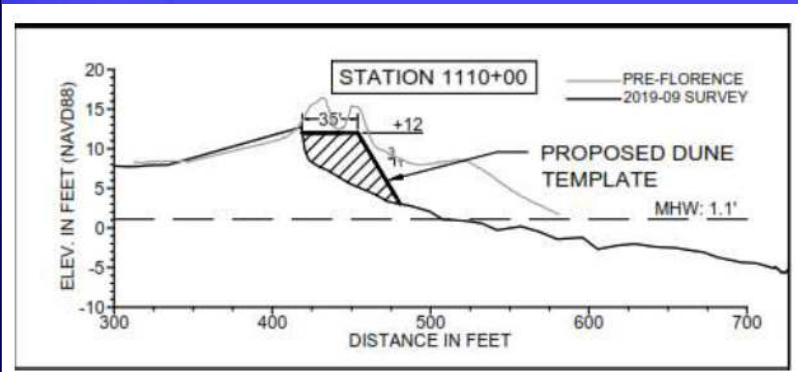
Work on a 2021-2022 budget continues, with some revenue items still unclear (occupancy tax, sales tax, paid parking, county grants, etc ...) Individual department requests have been reasonable, and a final budget should be submitted on time.

North Topsail Beach Coastal Update – May 2021

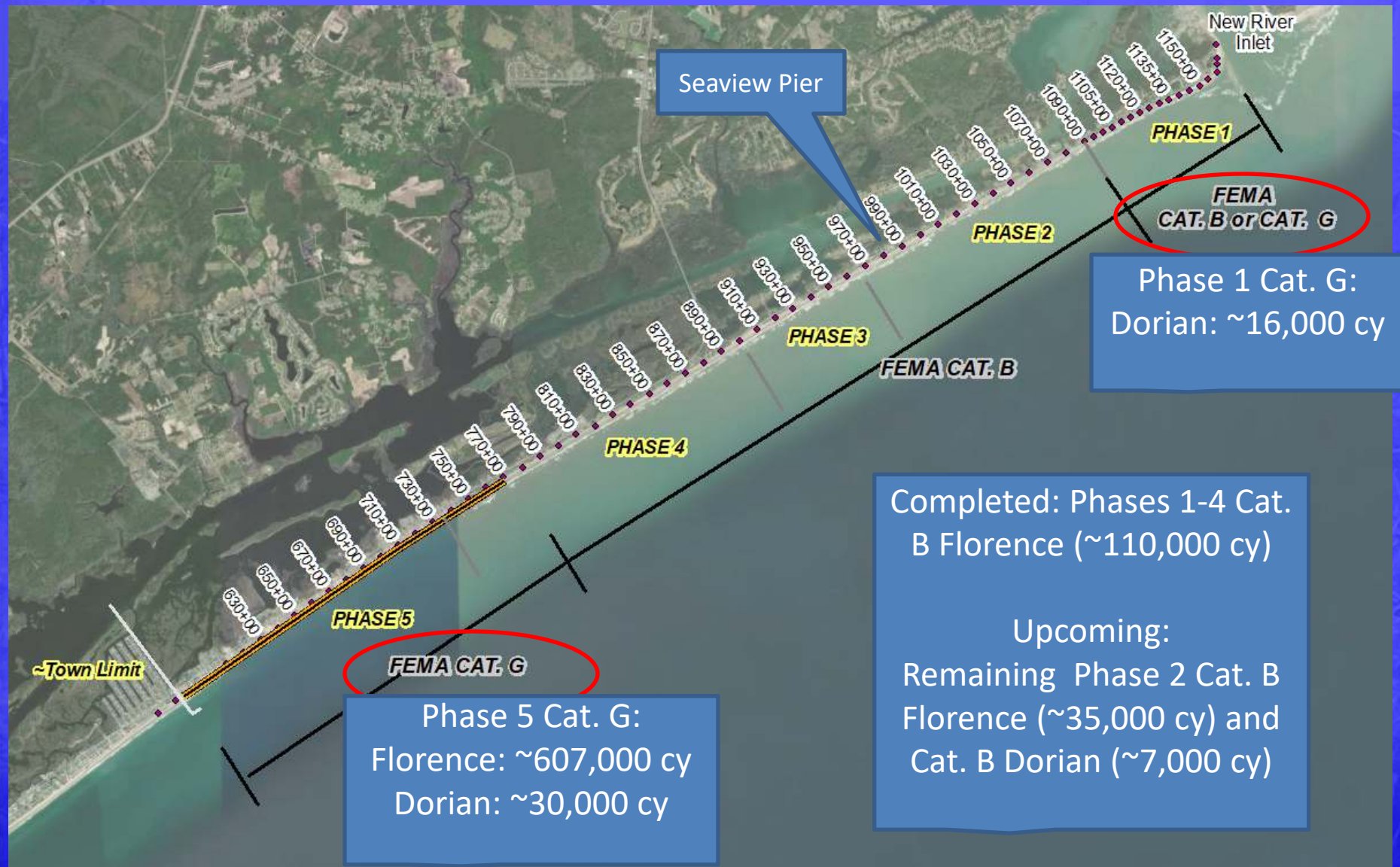


Marina, Coastal, Environmental
& Water Resources Engineers

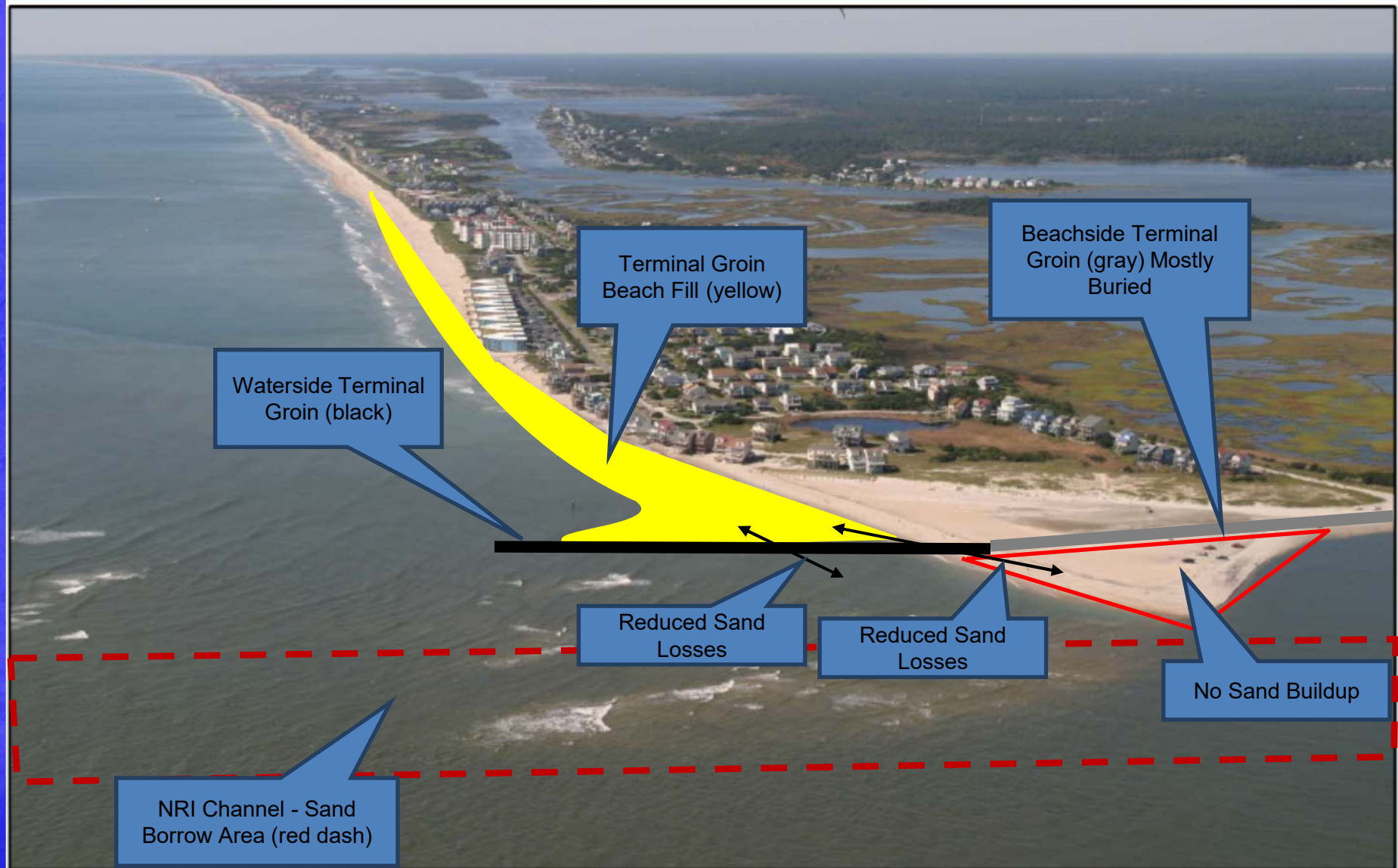
Truck Haul – North of Pier



Upcoming – Dorian and Florence FEMA Category G.



Conceptual Terminal Groin and Fill Project



(Aerial Photo dated Oct. 5 2014, Provided by Dr. William Cleary)

Beach Projects Updates

- Dune Truck Haul Occurring February, March and April. Extension into May.
- USACE New River Inlet/AIWW Dredging: Completed.
- Hurricane Florence Category G: Permit Application under development. New State (DCM) Rules in May.
- Incorporate Dorian losses into Florence permit and bidding.
- New River Inlet Management EIS: “Terminal Groin” Meeting on March 25, 2021. Comments received and USACE had meeting with Dial Cordy on April 16.
- CAMA/DCM updates to sediment criteria related to shells and rocks. Grant Received.

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Board of Alderman
Regular Meeting Minutes
April 1, 2021
Sneads Ferry Library
1330 NC Hwy 210, Sneads Ferry, NC 28460

PRESENT: Mayor Joann McDermon, Mayor Pro Tem Mike Benson, Alderman Richard Grant, Alderman Tom Leonard, Alderman Susan Meyer, Town Manager David Gilbride, Town Attorney Brian Edes, and Town Clerk Sherrie Hancock.

NOT PRESENT: none

- I. CALL TO ORDER:** Mayor Joann McDermon called the meeting to order at 6:31 p.m.
- II. INVOCATION:** Alderman Grant gave the invocation.
- III. PLEDGE OF ALLEGIANCE:** Mayor McDermon led those present in the Pledge of Allegiance.
- IV. APPROVAL OF AGENDA**
 - Alderman Leonard made a motion to approve the agenda. Mayor Pro Tem Benson seconded the motion.
 - The motion passed unanimously, 4-0.
- V. MANAGER'S REPORT**

USACE Federal Project / Legislative Efforts

While we continue to await the approved PPA from the Corps of Engineers, our efforts to mitigate the tax impact of the project to our property owners continue unabated. While revenues from the implementation of Paid Parking are difficult to project at this point, we continue to pursue an increase in the occupancy tax levied on vacation rentals. On Tuesday, March 16th, Mayor McDermon, Alderman Leonard and I visited the legislative offices in Raleigh. Assemblyman Shepard introduced a bill to increase this tax to the Assembly Local Government Committee where it passed unanimously. It is now headed for the Finance Committee. Both Assemblyman Shepard and Senator Lazzara were kind enough to meet with us and voiced their support for our efforts.

Capital Improvement/Fire Station

We are awaiting the feasibility study on the replacement of this structurally unsound fire station.

Town Hall

Work on the Town Hall began on Monday, February 15th. While the contractor indicated that roof work would be first, they began indoors, with the first weeks bringing electrical demolition, rewiring, preparation to remove HVAC units, and some additional demolition work beneath and inside of the building. At a construction meeting held this week we were informed that – assuming the forecast will include a few days of dry weather – work on the roof replacement will begin on or about the week of the 22nd.

Florence Project

Contrary to what I relayed in my most recent report, the contractor has not finished up the southern portion of the truck haul and moved north of the Sea View pier. Preparations have been made to allow for the use of our “Jenkins” parking lot for beach access when they are ready to move north – supposedly this coming week.

Covid19

All residents are encouraged to obtain the vaccination as soon as they are eligible. The most current information on availability is being posted on our website and social media.

Onslow County

While the county never responded to our offer to have the truck haul contractor rebuild the protective dune, work has begun at the county beach access to remove the unauthorized decking and hopefully to restore the parking lot, beach access ramps, and hopefully – the dune line which protects their property and our park.

USACE: ICW Crossing and Channel to Jacksonville Dredging Inlet Dredge

Dredged material is now finally being placed in the “placement area”. It is unclear how far the sand will extend as part of this navigation project, but according to the Corps of Engineers efforts are underway to extend their “Environmental Window” to complete the channel to Jacksonville dredging.

USACE: Terminal Groin

A scoping meeting was held on Facebook Live Thursday, March 25th, at 6:00PM. Stakeholders will have the opportunity to provide comments in the days following the scoping meeting itself.

Paid Parking

Paid Parking rolled out effective March 1, 2021. As expected there have been some glitches with the technology, but the vendor has been very responsive in resolving issues as they come up. Anyone still experiencing problems can contact the vendor at 910-202-6001 or at customerservice@ottoconnect.us.

Budget

Preliminary budget figures have been developed, and department managers are prepared to address their requests and recommendations at the Board Planning Retreat held on Wednesday, March 24, 2021.

VI. OPEN FORUM

Town Clerk Sherrie Hancock read letters/email from Cameron Kuegel, Rebecca Dickson, and Lisa Page, as follows:

Board of Aldermen,

I think it would be beneficial to the Town for it to obtain its own Zip code.

I ask our leaders and Town staff to investigate this idea.

Many packages have been delayed and misdelivered because often we have Sneads Ferry identified as the area our road is in.

Construction cost estimates are greatly affected by this mix up. Many of the new online calculators lump us in with the unincorporated area of Sneads Ferry, thus driving estimates down and truly not reflecting the cost of driving the extra miles over the bridge.

A zip code of our own would truly reflect these and other online estimators who almost exclusively use the zip code in their products and calculations.

Thanks,

Cameron Kuegel
3902 River Dr, North Topsail Beach, NC 28460

Rebecca Dickson
113 Barton Bay Ct.

(If when reading this it is longer than 3 minutes,
please use the 3 minutes that Walter Dickson may
utilize to read this in its entirety.)

I am strongly opposed to the dedication of funding from the parking revenues and the 1% occupancy tax increase to the 3.6 miles of beach at the south end of our town. With 11 miles of beach, and absolutely no sand renourishment to zones 2, 3 and 4 up until now, and the need to find funding (or at least dedicate funds) to a Fire/Rescue Station and Town Hall ... I cannot fathom why these decisions for funding a 50-year commitment would even be considered at this time. With the way these means of funding that 3.6 miles of beach are worded the funds cannot be redirected once committed. So, in essence, you, the Board of Aldermen, are prioritizing a small overall group of residents over the community. Instead of using the parking fees to supplement law enforcement/fire/rescue operations during times of heavy use of our resources to the benefit of everyone, it will be directed to the 3.6 miles of beach that we still have a significant debt from the initial investment of \$16 million recently borrowed to provide sand to this specific beach area.

It has been over 2 1/2 years since Hurricane Florence and we are just now rebuilding our Town Hall due to a need to seek additional funding to rebuild due to it being underinsured. It appears to me that over the years someone dropped the ball on maintaining quality infrastructure (buildings) within our town of North Topsail Beach. Let us get on track and address the need for a quality Public Safety Building, work hard and fight to get all our community and beach qualified as a Federal Flood area, and do what we need to for annexation of businesses on 210 to be able to acquire the business tax.

On a side note, I would like to personally encourage all residents to stop by the South End Fire Station and see the condition that our dedicated Fire and Rescue men live with day in and day out. I, as a tax paying resident, am embarrassed and appalled at the workspace that they live with. Not one of us would live with a home in this condition. Remember...the Board of Aldermen are now willing to commit to a 50-year financial commitment for 3.6 miles of beach.

I oppose the 50-year beach funding for the 3.6 miles of beach.

Good Afternoon,

Can you please place the following concern on the agenda or as a public comment?
Thank you.

Lisa Page
416 Pungo Rd, Sneads Ferry, NC 28460
Re: Paid Parking at North Topsail Beach Town Park (Richard C. Peters Town Park)

As a current resident of Sneads Ferry and a mother to rambunctious 4- and 5-year-old boys, the "pirate ship park" as my boys call it, is one of our family's favorite parks as it offers a safe, fenced-in area for my boys to get their energy out and enjoy being a child. For me, the views of the surrounding area are my favorite. We frequent the town of North Topsail Beach Town Park because most other parks in the area are on busy roads and not fenced in. My family was aware of paid parking coming to North Topsail Beach and can respect it in most town beach access lots. Unfortunately, with paid parking in the North Topsail Beach Town Park lot, it restricts most families from visiting the park. For my boys to just enjoy their favorite place to play, that will require my family and others to pay \$5 an hour. All families should have equal access to parks, especially in our world in which we are in a constant battle against technology and screen time with our children. You can imagine my children's heartbreak this past Saturday when we showed up to the park and I had to break the news to my boys that we could not play at our favorite park anymore since paid parking at that park is now 9am-5pm all year round. My boys cried the entire 10-minute drive to the southside of Surf City where we could find another park to play. When I showed up to the park on Saturday, there were only two cars in the parking lot. Even in the winter months, they were always many more people at the park than what I saw on Saturday. All the other parks in Surf City were overflowing with people and children playing this past weekend.

My proposal is that the town handles the paid parking specifically at North Topsail Beach Park like how Wrightsville Beach Park in Wrightsville Beach handles their parking. Wrightsville Beach Park allows for 2 hours free before you must pay to park at the park. Even if North Topsail Beach Park parking lot had 1-hour free parking, that would allow families plenty of time to enjoy the park and still deter tourists from using the park for beach access. Thank you.

Sincerely,
Lisa Page

VII. PUBLIC PRESENTATIONS AND HEARINGS

A. Coastal Engineer Update

Mr. Fran Way of ATM Consulting presented the following:

- Dune Truck Haul occurring February, March, and April. Asking for an Extension into May.
- USACE New River Inlet/ AIWW Dredging: That was to be completed this past winter. Asking for Extension in April.
- Hurricane Florence Category G: Permit Application under development. New State (DCM) rules in April.
- New River Inlet Management EIS: “Terminal Groin” meeting held on March 25, 2021.
- CAMA/DCM updates to sediment criteria related to shells and rocks. Grant Received.

Mayor McDermon asked Mr. Fran Way if he could coordinate with the trucks to make sure they did not have another job lined up already. So, if we are granted the 2-week extension we would continue to work. Mr. Way agreed.

B. Sea Turtle Hospital — Mr. Todd Crawford

Mr. Crawford Introduced Ms. Kathy Zagzebski as the new Executive Director of the Karen Beasley Sea Turtle Hospital.

C. SUP-21-01

- Alderman Leonard made a motion to open the public hearing. Alderman Grant seconded the motion. The motion passed unanimously, 4-0.
- Planning Director Deb Hill presented the staff report, a Special Use Permit application by Clear Water Way Re LLC/Jim Magill seeking to construct 3 4BR townhouse units and swimming pool at 1786, 1788, 1790 New River Inlet Road (L4B SHIP WATCH VILLAS) Tax Map # 779E-4.1, as indicated on the Special Use Plan for Clear Water Way RE LLC dated 2/22/2021 by Charles F. Riggs & Associates, Inc.
- Mr. Charles Riggs stated that there could be some minor changes in the future. Planning Director Deb Hill suggested that the Board include approval of landscaping in the motion.
- Alderman Leonard made a motion to close the public hearing. Alderman Grant seconded the motion. The vote passed unanimously, 4-0.

- Alderman Leonard made a motion to approve the special use permit and the site plan presented to include landscaping. Mayor Pro Tem Benson seconded the motion. The vote passed unanimously, 4-0.

D. SD-20-02

- Alderman Leonard made a motion to open public hearing. Alderman Meyer seconded the motion. The motion passed unanimously, 4-0.
- Planning Director Deb Hill presented the staff report for the final subdivision by Howington Building Group, LLC, seeking subdivide a 2.73-acre parcel, zoned R-20, creating 2 lots, 6A at 1.36 acres (+/-59,241.6 square feet) and 6B at 1.49 acres (+/- 64,904.4 square feet), as indicated on Subdivision Plat for Howington Building Group, LLC by Weston Lyall, PE, PLS, PLLC revised March 12, 2021.
- Gino Polanco joined via Zoom.
- Mr. David Crump was present to speak on how this would affect his lot. This lot has an overlapping deed with the lot next to it.
- Mr. Charles Riggs spoke about the land boundaries. This area was filled in during a hurricane (Florence). creating the current issue.
- Alderman Grant made a motion to close the public hearing Aldermen Meyer seconded the motion. The motion passed unanimously, 4-0.
- Alderman Grant made a motion to approve, as presented. Alderman Leonard seconded the motion. The motion passed unanimously, 4-0.

E. SUP-20-05

- Alderman Grant made a motion to open the public hearing. Alderman Leonard seconded the motion. The motion passed unanimously, 4-0.
- Planning Director Deb Hill presented the staff report for CASE SUP-20-05 (modification), a request by Capital Asset Properties to modify special use permit SUP-20-05 approved by the Board of Aldermen on 10/01/2020 to construct 3 4BR townhouses as indicated on Special Use Plan for Capital Asset Topsail Development, LLC. by Charles F. Riggs & Associates, Inc. dated March 8, 2021.
- Mayor Pro Tem Benson suggested contacting NCDOT about a crosswalk.
- Alderman Leonard made a motion to close the public hearing. Alderman Meyer seconded the motion. The motion passed unanimously, 4-0.
- Alderman Leonard made a motion to approve, as presented. Mayor Pro Tem Benson seconded the motion. The motion passed unanimously, 4-0.

VIII. CONSENT AGENDA

Alderman Leonard made a motion to approve, as presented. Alderman Meyer seconded the motion. Mayor Pro Tem Benson stated that he would like to amend the March 4 minutes to add an explanation of the email that Alderman Leonard presented at the last meeting. Mayor McDermon confirmed that the explanation was included in the minutes. Motion passed unanimously, 4-0.

IX. NEW BUSINESS

A. Location of future Board of Alderman meetings

The Board discussed that future meetings are to be open to public and held at the North End Fire Station for the next three months (May, June, July).

B. Sea Oat Project

- Mr. Gilbride explained that the total is 866,250.00 with a 25% deposit. The Town can be reimbursed by FEMA Phase 2-4.
- Alderman Grant made a motion to approve the plantings that the Town Manager has outlined and if he needs to make any adjustments to the budget that he just presents those back to us. Aldermen Leonard seconded the motion. The motion passed unanimously, 4-0.

C. Truck Haul Project Scope. The Mayor stated that the Truck Haul Project has been previously discussed.

D. CBRS Map Unit L06

- Mayor Pro Tem Benson Motion made a motion to adopt the resolution. Alderman Meyer seconded the motion. The motion passed unanimously, 4-0.

Resolution 2021-01

A Resolution Affirming the Town of North Topsail Beach's Commitment to
Correcting
CBRS Unit L06 Map

Whereas the original 1982 mapping and subsequent 1990 additions to the Coastal Barrier Resources Systems erroneously included sections of North Topsail Beach into the CBRS unit L06: and

Whereas, the Town had an extensive network of infrastructure in place prior to the 1982 CBRS mapping; and

Whereas, in accordance with the definitions and delineations criteria for the CBRS, as codified in the 2000 Coastal Barrier Resources Act reauthorization bill, lots abutting Island Drive and New River Inlet Road had access to roads with reinforcing roadbeds, wastewater disposal systems, electric services and fresh water supply: and

Whereas, as a consequence of being in the CBRS, large portions of North Topsail Beach are ineligible to receive many forms of federal assistance, including National Flood Insurance coverage, Veterans Affairs loans, and US Army Corps of Engineers shore protection projects; and

Whereas, the Town of North Topsail Beach has submitted evidence that infrastructure was in place prior to 1982 to both U.S. Fish and Wildlife and Congress, has worked with its Congressional Delegation to pass bills to correct the L06 map; and

Whereas, the Town of North Topsail Beach has enjoyed and appreciates the strong support of our elected officials in U.S. Senate and House of Representatives, Senator Tills, Senator Burr, Congressman Murphy, and Congressman Rouser.

Now Therefore be it Resolved that the Town of North Topsail Beach Board of Aldermen do hereby affirm the Town of North Topsail Beach's commitment to correcting the CBRS Unit L06 map so that the Town can receive equitable treatment under law, fortify its coastline to prevent damage from future coastal storms and flooding, and insure that the citizens of North Topsail Beach can participate in federal programs such as the National Flood Insurance Program and receive Veteran's Administration loans.

Adopted this the 1st day of April 2021.

- Aldermen Leonard stated that he had spoken to the Planning Director on this issue. Planning Director agreed to review proposed CBRS map and compare to latest change by U. S. Fish and Wildlife.

E. Life Saving Devices

- Mayor McDermon stated that the Fire Chief, Police Chief and Town Attorney believe this could be a hazard to the town. Potentially a liability.
- Alderman Leonard made a motion to not put them back out. Alderman Meyer seconded the motion. The motion passed unanimously, 4-0.
- Mayor Pro Tem Benson stated signs needed to come down. Alderman Leonard stated that he wanted to take that one step further and we needed to put signs out to stating that no Lifeguards on duty in the Town of North Topsail Beach.

F. Resolution for Richard C. Peters:

- Alderman Leonard spoke of Alderman Peters many years of service to the Town and read the following resolution:

A RESOLUTION HONORING

Richard C. Peters

On this 1st day of April 2021

WHEREAS the Town of North Topsail Beach and its Board of Aldermen wishes to acknowledge and express its sincerest appreciation and gratitude for the many years of devoted service generously provided by Richard C. Peters; and

WHEREAS Richard C. Peters, as an Alderman for North Topsail Beach, served with distinction, always listening to our constituents, and gathering facts before making fair and informed decisions for the Town; and

WHEREAS Alderman Richard C. Peters was always very open and supportive of the Town's beach nourishment and conservation efforts to protect property, infrastructure, and the environment while at the same time providing the public with a beautiful seashore to enjoy; and

WHEREAS, his many years of dedicated leadership and expertise has contributed substantially to the betterment of the Town of North Topsail Beach; and,
WHEREAS his unwavering dedicated leadership and commitment to serve the Town through his work on the Board of Aldermen has earned Richard C. Peters the respect and admiration of all with whom he came in contact.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Aldermen, hereby, expresses its sincere appreciation and gratitude to Richard C. Peters, in commemoration of his leadership and devotion to the Town of North Topsail Beach and to the community he served.

- Mayor Pro Tem Benson made a motion to approve. Alderman Leonard seconded the motion. The motion passed unanimously, 4-0.

G. Retreat Report and Alderman Focus Areas: The Mayor reviewed the topics: Budget, Capital Improvement, CBRA, Townhall Restored, Storm Water, Relationship with Onslow County.

H. TISPC Resiliency Grant and Board Guidance: Mayor Pro Tem Benson requested that Planning Director and Town Manager get together and decide the best use of grant funds. Planning Director proposed that when she and Town Manager Gilbride met with other towns they would give an update to the Board.

X. CONTINUING BUSINESS

A. Town Hall: The Mayor stated that the update is provided in the Manager's Report.

B. Paid Parking: The Mayor stated that the update is provided in the Manager's Report.

C. Formation of MSD's

- Town Attorney explained the process: that staff is to prepare a report, map with boundaries and must be available in the Town Clerk's office, notice must be sent to property owners, and legal notice published.
- Alderman Grant made a motion to set a hearing for the MSD to be held on May 15 for the time to be set by the Town Manager. Alderman Leonard seconded the motion. The motion passed unanimously, 4-0.

D. Capital Improvement

- 1. Public Safety Building.** Mayor Pro Tem Benson suggested that the Board make a motion to follow through with a Public Safety Building. Alderman Leonard added maybe a Resolution could be made. The consensus of the Board was to adopt a more formal resolution.
- 2. Establish “Capital Improvements budget line item.”** Mayor Pro Tem Benson asked that a line item be added for Public Safety Building. Also, to determine an amount that may be needed for this project. Town Manager Gilbride and Finance Officer Caitlin will be meeting with Mr. Carter on Tuesday April 6, 2021 on this subject.

XI. ATTORNEY’S REPORT

Mr. Edes stated that information has been submitted to Sen. Lazzara’s office. He has been talking to Justin McCorkle at the USACE about the federal project. Justin is their legal counsel. He hoped that we will get that extra clause in there. He stated that any work that has been done we would have to be paid but not work that is not already completed.

XII. MAYOR’S REPORT

The Mayor thanked everyone for their public comments. She assured everyone that their issues were being addressed. She thanked the Planning Director for helping with the work session. She stated that she will be at the Onslow County meeting that is coming up and would be vocal about our needs. She mentioned the Equine Center. She suggested that our citizens be vocal as well. She thanked Sen. Mike Lazzara for his continued support of North Topsail Beach.

XIII. ALDERMEN’S REPORTS

Alderman Leonard wished everyone a Happy Easter. NCBIWA Spring Conference is coming up on April 26th and 27th. We have a great turnout for our town. Alderman Leonard, Mayor McDermon and Town Manager Gilbride recently went to Raleigh and met with Senator Michael Lazzara we also met with Senator Jim Burgan who owns a home in North Topsail Beach. Alderman Leonard spoke on our behalf to receive the 1% occupancy tax increase requested by the town. Alderman Leonard stated he felt that went very well. Alderman Leonard also spoke about attending the upcoming meeting with the Onslow County Board of Commissioners. He encouraged the residents to attend and be vocal also. He wanted our Citizens to know that he would be there to represent North Topsail Beach.

Alderman Grant spoke about Ms. Dickson’s letter. Stating that the funds she was talking about could not be used the way she was thinking. These funds can not be used to improve the South end Fire Dept./ Public Safety. He wanted to make the citizens aware of the Sunrise Service that would be this Sunday. Alderman Grant stated that he enjoyed the Board Retreat and wished everyone a Happy Easter!

Alderman Meyer stated that she is looking forward to meeting in person with our citizens at future Board meetings. She also asked the Board to be thinking about which night they would prefer to show movies in the Richard C. Peters Park. Alderman Meyer also said she wanted to get with Town Clerk Sherrie Hancock to speak with her contact on movies.

Mayor Pro Tem Benson mentioned the Onslow Co. Equine Center and the upcoming meeting. If Onslow Co. gives us some of the funds instead it will result in not such a large increase in property tax in federal project areas. At the recent Topsail Island Shoreline Protection Commission meeting we were updated by our federal advocate former Congressman McIntyre covered the National Flood Insurance Program and the possible proposed change to a new program called Risk Rated 2.0. program would rate properties individually. Mayor Pro Tem Benson wanted to make the Board but more importantly our citizens aware of this program. It is being discussed in Congress.

XIV. CLOSED SESSION § 143-318.11(a) (3) Consult with Town Attorney and § 143-318.11(a) (6) Personnel

- Alderman Grant made a motion to go into close session. Alderman Leonard seconded the motion. The motion passed unanimously, 4-0. Meeting went into Closed session at 9:26 p.m.
- at 10:02 p.m. the Mayor announced that the Board had come out of closed session and that no action was taken.
- The Mayor asked if there were any motions now that the Board was out of closed session.
- Alderman Grant made a motion that based upon the performance of the Town Manager, that his salary be increased by 3% and that he receives an addition 7% bonus for his extraordinary work this year. Alderman Leonard seconded the motion. The motion passed unanimously, 4-0.

XV. ADJOURNMENT

Alderman Leonard made a motion to adjourn. Alderman Grant seconded the motion. The motion passed unanimously, 4-0. The meeting adjourned at 10:03 p.m.

BOARD OF ALDERMEN MEMORANDUM

TO: MAYOR MCDERMON AND ALDERMEN

FROM: Caitlin Elliott, Finance Officer

SUBJECT: Monthly Financial Report

DATE: April 27, 2021

The following events occurred during the month of April 2021 in the Finance Department:

- Four FEMA projects have been signed off by the Town for upcoming beach projects as well as the current truck haul project. The next step is to wait for them to be obligated by FEMA, which means they have been approved.
- We are still waiting on the final reimbursement of 25% from the Hurricane Matthew Beach Renourishment project. It has been approved by FEMA, gone through the final stages from the State, and now is back at FEMA prior to payment. Our State contact has reached out to the State Recovery Chief asking him to reach out to FEMA to expedite their process.
- No movement on the final approval from FEMA for the Town Park project. I will continue to reach out to the appropriate parties involved seeking conclusion and reimbursement. From what I have been told, FEMA is completely backlogged and it may still be a couple of months before we receive the reimbursement.
- Earlier this month I added two accounts to our portfolio with the North Carolina Capital Management Trust. The purpose was to separate the obligated monies with the USDA loan for transparency. Our new accounts are 'NTB Restricted Funds – Reserve' with \$450,000 and 'NTB Restricted Funds – Sinking' with \$4,572,000.
- This month's packet contains a current Budget to Actual Report as well as a graph for the period.
- Paid parking is off to a great start with March's revenue collections just over \$90,000.
- We have collected \$65,999 for Occupancy Taxes so far during April from rentals during March. The report is attached. For revenue comparisons, last year we collected \$10,455 during the same period.

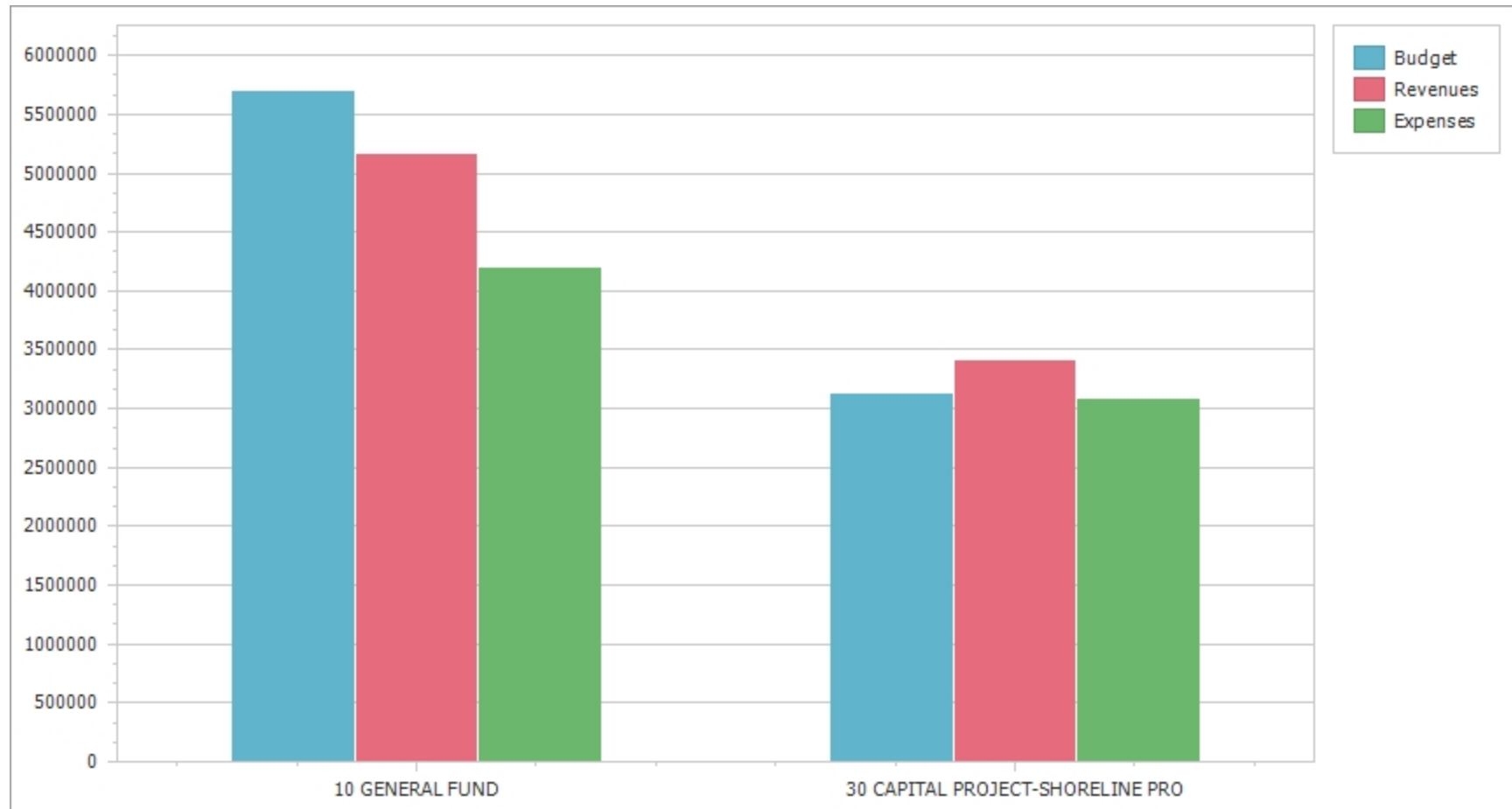
- During April we have processed approximately \$1,674,746 in accounts payable. A copy of the check registers is enclosed for review. The second payment to C.M. Mitchell for the truck haul project is included in this figure as well as our first payment to Atlantic Contracting for the Town Hall project.
- We received approximately \$32,262 for Ad Valorem taxes during the period of March 20th – April 27th.
- Received \$5,842.53 in Motor Vehicle Taxes for the period of April.
- This month we received \$195,699.87 for Sales and Use Tax, for February collections. Year to date we have received a total of \$1,995,992.08. Again, for comparison, the sales tax amount we collected last year for this period was \$137,596.72.

If anyone has any questions, concerns, or needs additional information, please do not hesitate to ask!

Respectfully submitted,

A handwritten signature in black ink that reads "Caitlin Elliott". The signature is written in a cursive, flowing style.

Caitlin Elliott
Finance Officer



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Period Ending 6/30/2021

10 GENERAL FUND							
Description	Budget	Encumbrance	MTD	YTD	Variance	Percent	
Revenues							
10-301-00 AD VALOREM TAX - Current Year	2,594,543	0.00	0.00	2,460,477.48	(134,065.52)	95%	
10-301-01 AD VALOREM TAX - Prior Years	50,000	0.00	0.00	96,912.73	46,912.73	194%	
10-301-02 AD VALOREM TAX - MOTV	55,000	0.00	0.00	55,729.38	729.38	101%	
10-301-05 BEACH RENRSH/DUNE STAB	0	0.00	0.00	0.00	0.00		
10-317-00 AD VALOREM TAX Penalties	3,500	0.00	0.00	2,105.40	(1,394.60)	60%	
10-317-01 COUNTY TOURISM GRANT	50,000	0.00	0.00	19,518.76	(30,481.24)	39%	
10-325-00 PRIVILEGE LICENSES	100	0.00	0.00	0.00	(100.00)		
10-328-00 CABLE FRANCHISE	0	0.00	0.00	0.00	0.00		
10-329-00 INTEREST	75,000	0.00	0.00	10,256.76	(64,743.24)	14%	
10-330-00 LOAN PROCEEDS	0	0.00	0.00	0.00	0.00		
10-330-01 P&L INSURANCE PROCEEDS	79,713	0.00	0.00	1,758.51	(77,954.27)	2%	
10-335-00 MISCELLANEOUS	8,100	0.00	0.00	3,346.68	(4,753.32)	41%	
10-335-01 MEETING ROOM	0	0.00	0.00	0.00	0.00		
10-335-02 Shotgun Reimbursement	0	0.00	0.00	0.00	0.00		
10-335-03 STATE REIMBURSEMENTS	12,564	0.00	0.00	12,563.89	0.00	100%	
10-335-05 DEBT SETOFF	0	0.00	0.00	0.00	0.00		
10-335-06 RACE INCOME	0	0.00	0.00	0.00	0.00		
10-336-03 SEA OATS COST SHARE PROGRAM	20,000	0.00	0.00	0.00	(20,000.00)		
10-336-06 DONATIONS-BEAUTIFICATION	0	0.00	0.00	0.00	0.00		
10-336-07 Town Apperal Purchases	0	0.00	0.00	10.00	10.00		
10-336-08 NTB HOLIDAY DONATIONS	769	0.00	0.00	768.86	0.00	100%	
10-337-00 UTILITIES FRANCHISE TAX	298,000	0.00	0.00	222,464.43	(75,535.57)	75%	
10-341-00 BEER & WINE TAX	3,500	0.00	0.00	30.00	(3,470.00)	1%	
10-343-00 POWELL BILL ALLOCATIONS	26,300	0.00	0.00	24,787.81	(1,512.19)	94%	
10-345-00 LOCAL OPTION SALES TAX	1,412,501	0.00	0.00	1,487,014.11	74,513.11	105%	
10-347-02 SOLID WASTE DISP TAX	500	0.00	0.00	438.68	(61.32)	88%	
10-349-00 MOSQUITO CONTROL GRANT	0	0.00	0.00	0.00	0.00		

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10 GENERAL FUND							
Description	Budget	Encumbrance	MTD	YTD	Variance	Percent	
10-350-00 RECREATION -RENTAL FEES	1,000	0.00	0.00	350.00	(650.00)	35%	
10-350-01 Paid Parking Revenue	100,000	0.00	0.00	110,570.57	10,570.57	111%	
10-351-01 OFFICER CITATIONS & COURT	20,000	0.00	0.00	15,993.00	(4,007.00)	80%	
10-351-02 POLICE ESHARE ACCOUNT	1,250	0.00	0.00	0.00	(1,250.00)		
10-351-03 BODY ARMOR REIMBURSEMENT	2,000	0.00	0.00	0.00	(2,000.00)		
10-352-01 FIRE FINES & VIOLATIONS	2,000	0.00	0.00	20.00	(1,980.00)	1%	
10-352-02 PARKING/CODE ENFORCEMENT FINES	6,000	0.00	0.00	2,400.00	(3,600.00)	40%	
10-352-03 PLANNING DEPT. FEES	1,000	0.00	0.00	4,850.00	3,850.00	485%	
10-355-00 BUILDING PERMITS	70,000	0.00	0.00	69,984.35	(15.65)	100%	
10-355-01 MECHANICAL PERMITS	15,000	0.00	0.00	14,145.00	(855.00)	94%	
10-355-02 ELECTRICAL PERMITS	18,000	0.00	0.00	11,905.00	(6,095.00)	66%	
10-355-03 PLUMBING PERMITS	8,000	0.00	0.00	2,310.00	(5,690.00)	29%	
10-355-04 INSULATION PERMITS	1,000	0.00	0.00	350.00	(650.00)	35%	
10-355-05 HOMEOWNERS RECOVERY FEE	200	0.00	0.00	332.00	132.00	166%	
10-355-06 TECHNOLOGY FEE	6,500	0.00	0.00	5,614.88	(885.12)	86%	
10-355-07 REINSPECTION FEE/FINES	2,500	0.00	0.00	2,475.00	(25.00)	99%	
10-355-08 OCCUPANCY TAX ADM	0	0.00	0.00	125.00	125.00		
10-357-08 ZONING PERMITS	16,000	0.00	0.00	17,800.00	1,800.00	111%	
10-359-00 REFUSE COLLECTION FEES	482,706	0.00	0.00	360,952.45	(121,753.55)	75%	
10-359-01 REFUSE COLLECT PRIOR YEAR	300	0.00	0.00	0.00	(300.00)		
10-359-50 VACANT LOT SWF	10,000	0.00	0.00	10,875.00	875.00	109%	
10-359-51 ADD'L CART SWF	1,000	0.00	0.00	1,600.00	600.00	160%	
10-359-52 ADD'L CART RECYCLING	1,000	0.00	0.00	2,960.00	1,960.00	296%	
10-367-01 SALES TAX REFUNDS	25,000	0.00	0.00	0.00	(25,000.00)		
10-367-02 REIMB. PW FROM BF	0	0.00	0.00	0.00	0.00		
10-368-00 OTHER STATE REVENUES	0	0.00	0.00	(11,037.79)	(11,037.79)		
10-368-01 GRASS MOWING REIMB	7,950	0.00	0.00	7,952.46	2.46	100%	
10-368-02 GRANT FUNDS	179,000	0.00	0.00	58,766.00	(120,234.00)	33%	

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10 GENERAL FUND							
Description	Budget	Encumbrance	MTD	YTD	Variance	Percent	
10-382-00 SALE OF LESO ASSETS	0	0.00	0.00	876.00	876.00		
10-383-00 SALE OF FIXED ASSETS	20,000	0.00	0.00	25,279.00	5,279.00	126%	
10-383-01 HURRICANE REIMBURSEMENT	0	0.00	0.00	46,219.87	46,219.87		
10-383-02 SPECIAL ASSESSMENT	0	0.00	0.00	0.00	0.00		
10-383-03 SPEC ASSESSMENT-EXT	0	0.00	0.00	0.00	0.00		
10-384-00 REIMBURSEMENT FROM F30	0	0.00	0.00	0.00	0.00		
10-399-00 APPROP. FUND BALANCE	0	0.00	0.00	0.00	0.00		
10-399-01 T/I CAPITAL RESERVE FUND	0	0.00	0.00	0.00	0.00		
10-399-02 T/I OTHER FUNDS	0	0.00	0.00	0.00	0.00		
Revenues Totals:	5,687,496	0.00	0.00	5,161,851.27	(525,644.26)	91%	
Expenses							
10-410-02 SALARIES	36,000	0.00	0.00	29,500.00	6,500.00	82%	
10-410-04 PROFESSIONAL SERVICES	45,000	0.00	0.00	53,528.00	(8,528.00)	119%	
10-410-05 FICA TAX EXPENSE	4,410	0.00	0.00	2,256.75	2,153.25	51%	
10-410-14 TRAVEL-TRAINING	2,000	0.00	0.00	0.00	2,000.00		
10-410-31 Gas, Oil, & Tires	0	0.00	0.00	0.00	0.00		
10-410-33 DEPARTMENTAL SUPPLIES	250	0.00	0.00	185.60	64.40	74%	
10-410-42 CHARTER CODES SERVICE	3,300	0.00	0.00	3,137.06	162.94	95%	
10-410-43 AUDITOR	16,700	0.00	0.00	16,616.10	83.90	99%	
10-410-45 TAX COLLECTION FEES	38,000	0.00	0.00	39,042.07	(1,042.07)	103%	
10-410-50 DONATIONS OTHER AGENCIES	18,000	0.00	0.00	5,175.00	12,825.00	29%	
10-410-51 NTB HOLIDAY DONATIONS	769	0.00	0.00	709.21	59.65	92%	
10-410-53 DUES & SUBSCRIPTIONS	2,500	0.00	0.00	1,181.60	1,318.40	47%	
10-410-54 DONATION FOR CFCC ROAD	0	0.00	0.00	0.00	0.00		
10-410-57 MISCELLANEOUS	2,500	0.00	0.00	1,018.93	1,481.07	41%	
10-410-58 TAX REFUNDS	1,500	0.00	0.00	787.04	712.96	52%	
10-410-61 LITIGATION	0	0.00	0.00	0.00	0.00		
10-410-80 STORM DAMAGE	0	0.00	0.00	0.00	0.00		
10-410-95 BOARD EXPENSE ACCOUNT	3,600	0.00	0.00	2,634.28	965.72	73%	

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GOVERNING BODY Totals:	174,529	0.00	0.00	155,771.64	18,757.22	89%
10-420-02 SALARIES	320,000	0.00	0.00	290,746.62	29,253.38	91%
10-420-03 SALARY ADJUSTMENTS	0	0.00	0.00	0.00	0.00	
10-420-05 FICA	24,480	0.00	0.00	21,455.43	3,024.57	88%
10-420-06 GROUP INSURANCE	38,750	0.00	0.00	29,462.00	9,288.00	76%
10-420-07 ORBIT RETIREMENT (10.3%)	32,960	0.00	0.00	27,281.19	5,678.81	83%
10-420-08 401K (3%)	9,600	0.00	0.00	7,300.51	2,299.49	76%
10-420-09 TOWN INSURANCE HRA	20,000	0.00	0.00	15,697.99	4,302.01	78%
10-420-10 EMPLOYEE TRAINING	6,000	0.00	0.00	3,337.00	2,663.00	56%
10-420-11 POSTAGE	2,000	0.00	0.00	1,593.80	406.20	80%
10-420-12 MANAGER EXPENSE ACCT	1,000	0.00	0.00	200.03	799.97	20%
10-420-13 TUITION REIMBURSEMENT	2,500	0.00	0.00	0.00	2,500.00	
10-420-15 BANK CHARGES	1,500	0.00	0.00	1,730.14	(230.14)	115%
10-420-16 M & R EQUIPMENT	1,500	0.00	0.00	431.91	1,068.09	29%
10-420-17 M & R VEHICLE	1,000	0.00	0.00	0.00	1,000.00	
10-420-18 CONSUMABLES	4,000	0.00	0.00	1,092.78	2,907.22	27%
10-420-26 ADVERTISING	2,000	0.00	0.00	1,088.23	911.77	54%
10-420-31 GAS, OIL & TIRES	1,000	0.00	0.00	623.05	376.95	62%
10-420-32 OFFICE SUPPLIES	1,500	0.00	0.00	1,422.79	77.21	95%
10-420-33 DEPART SUPPLIES\MATERIALS	5,000	0.00	0.00	1,575.04	3,424.96	32%
10-420-34 TOWN APPAREL EXPENSE	500	0.00	0.00	0.00	500.00	
10-420-45 CONTRACTED SERVICES	45,000	0.00	0.00	52,173.50	(7,173.50)	116%
10-420-53 DUES & SUBSCRIPTIONS	4,500	0.00	0.00	5,547.45	(1,047.45)	123%
10-420-57 MISCELLANEOUS	13,064	0.00	0.00	794.20	12,269.69	6%
10-420-58 PERFORMANCE PAY BONUSES	10,000	0.00	0.00	4,150.00	5,850.00	42%
10-420-74 CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	
10-420-75 DEBT SERVICE	0	0.00	0.00	0.00	0.00	
10-420-76 LEASE PAYMENTS	27,500	0.00	0.00	24,009.17	3,490.83	87%
10-420-80 STORM DAMAGE	0	0.00	0.00	0.00	0.00	
10-420-93 EMPLOY SECURITY COMM	0	0.00	0.00	0.00	0.00	
ADMINISTRATION Totals:	575,354	0.00	0.00	491,712.83	83,641.06	85%

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10 GENERAL FUND							
Description	Budget	Encumbrance	MTD	YTD	Variance	Percent	
10-430-57 ELECTION EXPENSES	0	0.00	0.00	0.00	0.00		
ELECTIONS Totals:	0	0.00	0.00	0.00	0.00		
10-490-02 SALARIES	84,000	0.00	0.00	70,706.84	13,293.16	84%	
10-490-03 PART TIME SALARIES	13,000	0.00	0.00	11,089.61	1,910.39	85%	
10-490-05 FICA	7,421	0.00	0.00	6,257.50	1,163.00	84%	
10-490-06 GROUP INSURANCE	8,000	0.00	0.00	7,014.89	985.11	88%	
10-490-07 ORBIT RETIREMENT (10.3%)	8,652	0.00	0.00	7,289.89	1,362.11	84%	
10-490-08 401K (3%)	2,520	0.00	0.00	2,107.69	412.31	84%	
10-490-10 EMPLOYEE TRAINING	3,000	0.00	0.00	1,679.65	1,320.35	56%	
10-490-11 POSTAGE	0	0.00	0.00	0.00	0.00		
10-490-16 EQUIPMENT MAINT / REPAIR	500	0.00	0.00	112.84	387.16	23%	
10-490-17 M & R VEHICLES	1,500	0.00	0.00	38.09	1,461.91	3%	
10-490-26 ADVERTISEMENT	0	0.00	0.00	0.00	0.00		
10-490-31 GAS, OIL, & TIRES	1,000	0.00	0.00	185.79	814.21	19%	
10-490-33 DEPARTMENTAL SUPPLIES	1,000	0.00	0.00	470.61	529.39	47%	
10-490-45 CONTRACTED SERVICES	4,500	0.00	0.00	4,800.00	(300.00)	107%	
10-490-53 DUES & SUBSCRIPTIONS	1,000	0.00	0.00	285.00	715.00	29%	
10-490-57 MISCELLANEOUS	250	0.00	0.00	0.00	250.00		
10-490-58 CRS-ACTIVITY-FLOOD	1,400	0.00	0.00	0.00	1,400.00		
10-490-74 CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00		
10-490-75 DEBT SERVICE	0	0.00	0.00	0.00	0.00		
10-490-76 TAXES AND TITLES	0	0.00	0.00	0.00	0.00		
10-490-80 STORM DAMAGE	0	0.00	0.00	0.00	0.00		
PLANNING/ZONING/CAMA Totals:	137,743	0.00	0.00	112,038.40	25,704.10	81%	
10-491-02 SALARIES	123,500	0.00	0.00	103,421.60	20,078.40	84%	
10-491-05 FICA	9,448	0.00	0.00	7,857.52	1,590.23	83%	
10-491-06 GROUP INSURANCE	15,750	0.00	0.00	14,015.87	1,734.13	89%	
10-491-07 ORBIT RETIREMENT (10.3%)	12,721	0.00	0.00	10,662.83	2,057.67	84%	
10-491-08 401K (3%)	3,705	0.00	0.00	3,087.74	617.26	83%	

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10 GENERAL FUND							
Description	Budget	Encumbrance	MTD	YTD	Variance	Percent	
10-491-10 EMPLOYEE TRAINING	4,400	0.00	0.00	0.00	4,400.00		
10-491-16 M & R EQUIPMENT	0	0.00	0.00	0.00	0.00		
10-491-17 M & R VEHICLES	500	0.00	0.00	53.47	446.53	11%	
10-491-31 GAS, OIL, & TIRES	1,800	0.00	0.00	1,015.95	784.05	56%	
10-491-33 DEPARTMENTAL SUPPLIES	1,500	0.00	0.00	524.35	975.65	35%	
10-491-45 CONTRACTED SERVICES	9,000	0.00	0.00	6,360.00	2,640.00	71%	
10-491-53 DUES & SUBSCRIPTIONS	1,500	0.00	0.00	523.00	977.00	35%	
10-491-57 MISCELLANEOUS	1,300	0.00	0.00	14.10	1,285.90	1%	
10-491-74 CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00		
10-491-75 DEBT SERVICE	10,651	0.00	0.00	10,650.44	0.56	100%	
10-491-76 LEASE PAYMENTS	0	0.00	0.00	0.00	0.00		
10-491-80 STORM DAMAGE	0	0.00	0.00	0.00	0.00		
INSPECTIONS Totals:	195,774	0.00	0.00	158,186.87	37,587.38	81%	
10-500-11 PHONES	34,000	0.00	0.00	21,125.68	12,874.32	62%	
10-500-13 UTILITIES	40,000	0.00	0.00	27,537.58	12,462.42	69%	
10-500-15 M & R BUILDINGS/GROUNDS	47,000	1,320.00	0.00	56,445.05	(10,765.05)	123%	
10-500-17 LANDSCAPE M & R	3,000	0.00	0.00	1,360.58	1,639.42	45%	
10-500-31 GAS, TIRES, OIL	0	0.00	0.00	0.00	0.00		
10-500-33 SUPPLIES FOR BUILDINGS	3,000	0.00	0.00	8,486.67	(5,486.67)	283%	
10-500-43 TOWN HALL CLEANING	5,000	0.00	0.00	600.00	4,400.00	12%	
10-500-45 PEST CONTROL	2,500	0.00	0.00	976.00	1,524.00	39%	
10-500-46 SECURITY MONITORING	400	0.00	0.00	0.00	400.00		
10-500-54 FLOOD INSURANCE	0	0.00	0.00	0.00	0.00		
10-500-57 TOWN SIGN	1,000	0.00	0.00	0.00	1,000.00		
10-500-58 CALL BACK/WEB EOC	1,500	0.00	0.00	1,125.00	375.00	75%	
10-500-74 CAPITAL OUTLAY	610,000	0.00	0.00	167,534.85	442,465.15	27%	
10-500-80 STORM DAMAGE	0	0.00	0.00	0.00	0.00		
PUBLIC BLDGS Totals:	747,400	1,320.00	0.00	285,191.41	460,888.59	38%	
10-501-09 WORKERS COMPENSATION	47,500	0.00	0.00	47,260.68	239.32	99%	

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10 GENERAL FUND							
Description	Budget	Encumbrance	MTD	YTD	Variance	Percent	
10-501-13 INSURANCE AND BONDS	108,200	0.00	0.00	105,661.00	2,539.00	98%	
10-501-17 VFIS INSURANCE	22,000	0.00	0.00	19,831.10	2,168.90	90%	
10-501-54 FLOOD INSURANCE	3,500	0.00	0.00	2,514.00	986.00	72%	
INSURANCE Totals:	181,200	0.00	0.00	175,266.78	5,933.22	97%	
10-509-02 PSA Salary	15,905	0.00	0.00	13,456.74	2,448.26	85%	
10-509-05 FICA TAXES	1,220	0.00	0.00	1,029.38	190.62	84%	
PSA - RETIRED POLICE OFFICERS Totals:	17,125	0.00	0.00	14,486.12	2,638.88	85%	
10-510-01 PSA Officer Salary	0	0.00	0.00	0.00	0.00		
10-510-02 SALARIES	764,800	0.00	0.00	578,221.38	186,578.62	76%	
10-510-03 PART-TIME SALARIES	4,237	0.00	0.00	4,576.46	(339.46)	108%	
10-510-04 PROFESSIONAL SERVICES	4,160	0.00	0.00	2,871.00	1,289.00	69%	
10-510-05 FICA	58,831	0.00	0.00	44,445.18	14,386.15	76%	
10-510-06 GROUP INSURANCE	93,500	0.00	0.00	69,600.61	23,899.39	74%	
10-510-07 ORBIT RETIREMENT (10.9%)	83,825	0.00	0.00	62,724.51	21,100.52	75%	
10-510-08 401K (5%)	38,452	0.00	0.00	27,479.17	10,972.68	71%	
10-510-09 INTERN Beach Salary	340	0.00	0.00	0.00	340.00		
10-510-10 EMPLOYEE TRAINING	10,000	0.00	0.00	4,269.82	5,730.18	43%	
10-510-12 TUITION ASSISTANCE	0	0.00	0.00	0.00	0.00		
10-510-16 MAINT. & REPAIRS-EQUIP.	4,600	0.00	0.00	1,125.67	3,474.33	24%	
10-510-17 MAINT. & REPAIRS-VEHICLES	13,800	0.00	0.00	12,759.17	1,040.83	92%	
10-510-31 GAS,OIL, & TIRES	46,200	0.00	0.00	32,065.84	14,134.16	69%	
10-510-32 OFFICE SUPPLIES	3,000	0.00	0.00	580.54	2,419.46	19%	
10-510-33 DEPARTMENTAL SUPPLIES	11,000	0.00	0.00	10,640.08	359.92	97%	
10-510-36 UNIFORMS	12,000	0.00	0.00	7,665.62	4,334.38	64%	
10-510-37 BALLISTIC VEST REPLACE	4,570	0.00	0.00	0.00	4,570.00		
10-510-53 DUES & SUBSCRIPTIONS	9,300	0.00	0.00	8,075.17	1,224.83	87%	
10-510-57 K-9 EXPENSES	3,000	0.00	0.00	2,888.50	111.50	96%	
10-510-60 LESO PROGRAM	0	0.00	0.00	0.00	0.00		

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10 GENERAL FUND							
Description	Budget	Encumbrance	MTD	YTD	Variance	Percent	
10-510-73 NON-CAPITAL OUTLAY	15,000	0.00	0.00	13,835.00	1,165.00	92%	
10-510-74 CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00		
10-510-75 DEBT SERVICE	35,712	0.00	0.00	35,712.00	0.00	100%	
10-510-76 TAXES AND TITLES	0	0.00	0.00	21.50	(21.50)		
10-510-77 LEASED/RENTED EQUIPMENT	0	0.00	0.00	0.00	0.00		
10-510-79 DEBT SERVICE INTEREST	0	0.00	0.00	0.00	0.00		
10-510-80 STORM DAMAGE	0	0.00	0.00	0.00	0.00		
POLICE Totals:	1,216,327	0.00	0.00	919,557.22	296,769.99	76%	
10-545-02 SALARIES	201,000	0.00	0.00	161,237.58	39,762.42	80%	
10-545-03 PART TIME SALARIES	0	0.00	0.00	2,903.44	(2,903.44)		
10-545-05 FICA	15,377	0.00	0.00	12,512.60	2,863.90	81%	
10-545-06 GROUP INSURANCE	38,750	0.00	0.00	26,166.53	12,583.47	68%	
10-545-07 ORBIT RETIREMENT (10.3%)	20,703	0.00	0.00	15,720.04	4,982.96	76%	
10-545-08 401K (3%)	6,030	0.00	0.00	4,266.45	1,763.55	71%	
10-545-14 EMPLOYEE TRAINING	1,000	0.00	0.00	0.00	1,000.00		
10-545-16 MAINT/REPAIR EQUIPT	17,000	2,578.43	0.00	14,041.71	379.86	98%	
10-545-17 MAINT REPAIR - VEHICLES	15,000	0.00	0.00	2,733.13	12,266.87	18%	
10-545-31 GAS, OIL, & TIRES	14,000	0.00	0.00	11,741.18	2,258.82	84%	
10-545-32 OFFICE SUPPLIES	150	0.00	0.00	0.00	150.00		
10-545-33 DEPARTMENTAL SUPPLIES	10,000	0.00	0.00	3,365.58	6,634.42	34%	
10-545-34 CHEMICAL-MOSQ CONTROL	5,800	0.00	0.00	2,724.63	3,075.37	47%	
10-545-36 UNIFORMS	3,000	0.00	0.00	4,154.61	(1,154.61)	138%	
10-545-53 DUES & SUBSCRIPTIONS	100	0.00	0.00	0.00	100.00		
10-545-57 MISCELLANEOUS	100	0.00	0.00	0.00	100.00		
10-545-74 CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00		
10-545-75 DEBT SERVICE	11,053	0.00	0.00	11,052.35	0.65	100%	
10-545-76 TAXES AND TITLES	0	0.00	0.00	0.00	0.00		
10-545-80 STORM DAMAGE	0	0.00	0.00	0.00	0.00		
PUBLIC WORKS Totals:	359,063	2,578.43	0.00	272,619.83	83,864.24	77%	

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10 GENERAL FUND							
Description	Budget	Encumbrance	MTD	YTD	Variance	Percent	
10-560-13 UTILITES-STREET LIGHTS	30,000	0.00	0.00	24,264.10	5,735.90	81%	
10-560-15 M&R PUBLIC PARKING	30,000	1,737.80	0.00	22,223.37	6,038.83	80%	
10-560-16 M & R EQUIPMENT	10,000	0.00	0.00	2,540.92	7,459.08	25%	
10-560-33 DEPARTMENTAL SUPPLIES	6,000	0.00	0.00	7,371.60	(1,371.60)	123%	
10-560-43 RIVER ROAD WALK	4,000	0.00	0.00	0.00	4,000.00		
10-560-73 STREET REPAIR CONST IMPRO	30,000	(3,330.00)	0.00	20,929.34	12,400.66	59%	
10-560-74 CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00		
10-560-75 DEBT SERVICE	17,000	0.00	0.00	16,838.28	161.72	99%	
10-560-79 DEBT SERVICE INTEREST	0	0.00	0.00	0.00	0.00		
10-560-80 STORM DAMAGE	0	0.00	0.00	0.00	0.00		
STREETS Totals:	127,000	(1,592.20)	0.00	94,167.61	34,424.59	73%	
10-580-45 SANITATION CONTRACTS	390,206	0.00	0.00	287,523.28	102,682.72	74%	
10-580-46 TIPPING FEES	68,500	0.00	0.00	61,658.53	6,841.47	90%	
10-580-47 RECYCLING	24,000	0.00	0.00	22,417.95	1,582.05	93%	
10-580-58 SOLID WASTE FEE REFUNDS	0	0.00	0.00	0.00	0.00		
10-580-80 STORM DAMAGE	0	0.00	0.00	0.00	0.00		
SANITATION Totals:	482,706	0.00	0.00	371,599.76	111,106.24	77%	
10-620-12 SNOWFLAKES	4,500	0.00	0.00	4,970.97	(470.97)	110%	
10-620-13 PARK UTILITIES	0	0.00	0.00	0.00	0.00		
10-620-14 PARK WELL	500	0.00	0.00	0.00	500.00		
10-620-15 PARK MAINTENANCE	5,000	0.00	0.00	4,991.21	8.79	100%	
10-620-17 BIKE PATH M & R	2,500	0.00	0.00	198.39	2,301.61	8%	
10-620-27 SPECIAL EVENTS	0	0.00	0.00	0.00	0.00		
10-620-33 PARK SUPPLIES	2,500	0.00	0.00	2,636.65	(136.65)	105%	
10-620-73 BIKE & PED GRANT	0	0.00	0.00	0.00	0.00		
10-620-74 CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00		
10-620-80 STORM DAMAGE	0	0.00	0.00	0.00	0.00		
RECREATION Totals:	15,000	0.00	0.00	12,797.22	2,202.78	85%	

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10 GENERAL FUND							
Description	Budget	Encumbrance	MTD	YTD	Variance	Percent	
10-690-02 SALARIES	750,000	0.00	0.00	626,936.43	123,063.57	84%	
10-690-03 VOL INCENTIVE PAY	5,000	0.00	0.00	225.00	4,775.00	5%	
10-690-04 VOLUNTEER APPRECIATION	0	0.00	0.00	0.00	0.00		
10-690-05 FICA	57,375	0.00	0.00	46,895.12	10,479.88	82%	
10-690-06 GROUP INSURANCE	131,000	0.00	0.00	103,941.47	27,058.53	79%	
10-690-07 ORBIT RETIREMENT (10.3%)	77,250	0.00	0.00	64,636.94	12,613.06	84%	
10-690-08 401K (3%)	22,500	0.00	0.00	18,731.61	3,768.39	83%	
10-690-10 EMPLOYEE TRAINING	6,000	0.00	0.00	4,221.43	1,778.57	70%	
10-690-13 TUITION ASSITANCE EXPENSE	0	0.00	0.00	0.00	0.00		
10-690-16 M & R EQUIPTMENT	17,500	2,072.64	0.00	6,587.49	8,839.87	49%	
10-690-17 M & R VEHICLES	16,000	4,155.97	0.00	3,543.22	8,300.81	48%	
10-690-31 GAS, OIL, & TIRES	14,000	0.00	0.00	9,471.02	4,528.98	68%	
10-690-32 OFFICE SUPPLIES	2,500	0.00	0.00	1,715.85	784.15	69%	
10-690-33 DEPARTMENTAL SUPPLIES	66,500	9,708.86	0.00	24,805.56	31,985.58	52%	
10-690-34 FIRE FIGHTER PHYSICALS	5,600	0.00	0.00	5,706.33	(106.33)	102%	
10-690-36 UNIFORMS	8,000	0.00	0.00	6,526.51	1,473.49	82%	
10-690-53 DUES & SUBSCRIPTIONS	8,500	3,108.00	0.00	6,345.77	(953.77)	111%	
10-690-56 FEDERAL FIRE GRANT	0	0.00	0.00	0.00	0.00		
10-690-57 MISCELLANEOUS	250	0.00	0.00	117.90	132.10	47%	
10-690-73 COMUNICATIONS EQUIP	6,000	0.00	0.00	6,959.28	(959.28)	116%	
10-690-74 CAPITAL OUTLAY	0	(22,407.52)	0.00	22,407.52	0.00		
10-690-75 DEBT SERVICE	42,800	0.00	0.00	42,768.56	31.44	100%	
10-690-76 Taxes & Titles	0	0.00	0.00	0.00	0.00		
10-690-79 DEBT SERVICE INTEREST	0	0.00	0.00	0.00	0.00		
10-690-80 STORM DAMAGE	0	0.00	0.00	0.00	0.00		
FIRE DEPARTMENT Totals:	1,236,775	(3,362.05)	0.00	1,002,543.01	237,594.04	81%	
10-695-00 DCM Grant-Land Use Plan	1,000	0.00	0.00	0.00	1,000.00		
10-695-91 PLANNING BOARD	1,000	0.00	0.00	0.00	1,000.00		
10-695-93 BEAUTIFICATION COMM	0	0.00	0.00	0.00	0.00		

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10 GENERAL FUND							
Description	Budget	Encumbrance	MTD	YTD	Variance	Percent	
10-695-94 X-MAS DONATION EXP.	0	0.00	0.00	0.00	0.00		
COMMITTEES Totals:	2,000	0.00	0.00	0.00	2,000.00		
10-720-08 CONTRACTS, PLANS & SPECS	48,000	0.00	0.00	40,043.00	7,957.00	83%	
10-720-10 BEACH LOBBIST CONTRACT	60,000	0.00	0.00	52,196.64	7,803.36	87%	
10-720-12 BEACH & ACCESS MAINTENANCE	50,000	0.00	0.00	24,595.00	25,405.00	49%	
10-720-14 BEACH RELATED MEETINGS & CONFERENCES	20,000	0.00	0.00	4,442.00	15,558.00	22%	
10-720-15 DUNE & CROSSWALK REPAIRS/MAINTENANCE	8,000	0.00	0.00	7,677.07	322.93	96%	
10-720-36 EASEMENT & LEGAL EXPENSES	1,000	0.00	0.00	0.00	1,000.00		
10-720-45 CONTRACTED SERVICES	10,000	0.00	0.00	500.00	9,500.00	5%	
10-720-46 WEED MITIGATION	0	0.00	0.00	0.00	0.00		
10-720-53 ASBPA DUES and MEETINGS	2,500	0.00	0.00	0.00	2,500.00		
10-720-55 SAND PUSH (GENERAL)	0	0.00	0.00	0.00	0.00		
10-720-59 SEA OATS PROGRAM (50/50)	20,000	0.00	0.00	2,280.00	17,720.00	11%	
10-720-80 STORM DAMAGE	0	0.00	0.00	0.00	0.00		
BEACH REN. / DUNE STAB. Totals:	219,500	0.00	0.00	131,733.71	87,766.29	60%	
10-998-02 Transfer out-Beach Nouris	0	0.00	0.00	0.00	0.00		
10-998-04 T/O Capital Reserve Fund	0	0.00	0.00	0.00	0.00		
Totals:	0	0.00	0.00	0.00	0.00		
10-999-01 CONTINGENCY	0	0.00	0.00	0.00	0.32		
CONTINGENCY Totals:	0	0.00	0.00	0.00	0.32		
Expenses Totals:	5,687,496	(1,055.82)	0.00	4,197,672.41	1,490,878.94	74%	
10 GENERAL FUND Revenues Over/(Under) Expenses:			0.00	964,178.86			

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30 CAPITAL PROJECT-SHORELINE PRO

Description	Budget	Encumbrance	MTD	YTD	Variance	Percent
Revenues						
30-301-00 ACCOMMODATION TAX	1,200,000	0.00	0.00	1,435,626.83	235,626.83	120%
30-301-01 Onslow County Contribution	0	0.00	0.00	0.00	0.00	
30-301-05 AD VALOREM TAX - Beach	1,397,061	0.00	0.00	1,317,230.32	(79,830.68)	94%
30-329-00 INTEREST INCOME	14,000	0.00	0.00	4,657.88	(9,342.12)	33%
30-335-00 MISCELLANEOUS / OTHER	0	0.00	0.00	0.00	0.00	
30-335-16 NC HURRICANE FLORENCE RECOVERY	0	0.00	0.00	0.00	0.00	
30-335-17 NC TRAILS GRANT	0	0.00	0.00	0.00	0.00	
30-335-18 Fee in Lieu of Open Space	0	0.00	0.00	0.00	0.00	
30-335-20 In-Kind Services	0	0.00	0.00	0.00	0.00	
30-335-30 Transfer In GF	0	0.00	0.00	0.00	0.00	
30-345-00 LOCAL OPTION SALES TAX	478,692	0.00	0.00	508,977.97	30,285.97	106%
30-348-03 PARTF Grant	0	0.00	0.00	0.00	0.00	
30-348-04 CAMA Park Grant	0	0.00	0.00	0.00	0.00	
30-348-05 County Tourism Grant	0	0.00	0.00	0.00	0.00	
30-348-06 DWR Grant 15	0	0.00	0.00	0.00	0.00	
30-348-07 DWR Grant 16	0	0.00	0.00	0.00	0.00	
30-348-08 FEMA - Beach Nourishment PJT	0	0.00	0.00	0.00	0.00	
30-348-09 FEMA REIMBURSEMENTS (POST HURRICANE)	0	0.00	0.00	0.00	0.00	
30-350-00 STATE FUNDING	0	0.00	0.00	0.00	0.00	
30-350-01 PAID PARKING REVENUE	0	0.00	0.00	86,822.70	86,822.70	
30-383-02 SPECIAL ASSESSMENT	25,000	0.00	0.00	49,715.62	24,715.62	199%
30-398-00 SPECIAL OBLIGATION BONDS	0	0.00	0.00	0.00	0.00	
30-399-00 APPROP. FUND BALANCE	0	0.00	0.00	0.00	0.00	
30-399-01 Trans From Beach Fund	0	0.00	0.00	0.00	0.00	
Revenues Totals:	3,114,753	0.00	0.00	3,403,031.32	288,278.32	109%

Expenses

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30 CAPITAL PROJECT-SHORELINE PRO							
Description	Budget	Encumbrance	MTD	YTD	Variance	Percent	
30-620-02 Salaries	0	0.00	0.00	0.00	0.00	0.00	
30-620-04 Engineering-Design	0	0.00	0.00	0.00	0.00	0.00	
30-620-05 FICA	0	0.00	0.00	0.00	0.00	0.00	
30-620-07 Retirement	0	0.00	0.00	0.00	0.00	0.00	
30-620-16 Construction	0	0.00	0.00	0.00	0.00	0.00	
30-620-26 Advertising	0	0.00	0.00	0.00	0.00	0.00	
30-620-33 Administrative	0	0.00	0.00	0.00	0.00	0.00	
30-620-45 Surveying	0	0.00	0.00	0.00	0.00	0.00	
30-620-46 General Site Work	0	0.00	0.00	0.00	0.00	0.00	
30-620-47 Paving Old/New	0	0.00	0.00	0.00	0.00	0.00	
30-620-99 Contingency	0	0.00	0.00	0.00	0.00	0.00	
RECREATION Totals:	0	0.00	0.00	0.00	0.00	0.00	
30-720-03 HURRICANE EXPENDITURES	0	0.00	0.00	20,300.00	(20,300.00)		
30-720-04 FEMA Florence Truck Haul	0	0.00	0.00	2,685,696.16	(2,685,696.16)		
30-720-05 HURRICANE FLORENCE EXPENSES	240,000	0.00	0.00	178,702.23	61,297.77	74%	
30-720-06 FEMA - HURRICANE MATTHEW PROJE	0	0.00	0.00	0.00	0.00		
30-720-07 Harden Structure Permit/Design	330,000	0.00	0.00	8,000.00	322,000.00	2%	
30-720-08 CONTRACTS, PLANS, SPECS	110,000	0.00	0.00	140,220.87	(30,220.87)	127%	
30-720-15 Bank Charges	0	0.00	0.00	0.00	0.00		
30-720-16 HURRICANE MATTHEW SVC CONTRACT	0	0.00	0.00	0.00	0.00		
30-720-18 OTHER CONTRACTS & PLANS	57,500	0.00	0.00	37,000.00	20,500.00	64%	
30-720-36 EASEMENTS/LEGAL	0	0.00	0.00	0.00	0.00		
30-720-50 TOWN PARK SOUTH	0	0.00	0.00	0.00	0.00		
30-720-51 TOWN GENERATOR	0	0.00	0.00	0.00	0.00		
30-720-54 CONSTRUCTION	0	0.00	0.00	0.00	0.00		
30-720-55 NEW RIVER DREDGE	0	0.00	0.00	0.00	0.00		

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30 CAPITAL PROJECT-SHORELINE PRO							
Description	Budget	Encumbrance	MTD	YTD	Variance	Percent	
30-720-56 OCEAN BAR DESIGN	0	0.00	0.00	0.00	0.00		
30-720-57 NORTH END EMERGENCY	0	0.00	0.00	0.00	0.00		
30-720-60 PHASE I DEBT SERVICE	0	0.00	0.00	0.00	0.00		
30-720-61 PHASE 2-5 DEBT SERVICE	0	0.00	0.00	0.00	0.00		
30-720-62 PHASE 5 DEBT SERVICE - USDA	900,115	0.00	0.00	0.00	900,115.00		
30-720-63 CONTR. TO FUND BAL	0	0.00	0.00	0.00	0.00		
30-720-64 Sandbag Repair Project	200,000	0.00	0.00	6,101.98	193,898.02	3%	
30-720-65 Due To USDA Sinking Fund	300,115	0.00	0.00	0.00	300,115.00		
30-720-66 Due To USDA Reserve Fund	90,000	0.00	0.00	0.00	90,000.00		
30-720-67 Reimburse General Fund	0	0.00	0.00	0.00	0.00		
30-720-68 Future Projects Fund	784,511	0.00	0.00	0.00	784,510.50		
30-720-70 DEBT SERVICE INTEREST	0	0.00	0.00	0.00	0.00		
BEACH REN. / DUNE STAB. Totals:	3,012,241	0.00	0.00	3,076,021.24	(63,780.74)	102%	
30-730-02 SALARIES	75,000	0.00	0.00	0.00	75,000.00		
30-730-05 FICA (7.65%)	5,738	0.00	0.00	0.00	5,737.50		
30-730-06 GROUP INSURANCE	8,000	0.00	0.00	0.00	8,000.00		
30-730-07 ORBIT RETIREMENT (10.3%)	7,725	0.00	0.00	0.00	7,725.00		
30-730-08 401K (3%)	2,250	0.00	0.00	0.00	2,250.00		
30-730-10 EMPLOYEE TRAINING	0	0.00	0.00	0.00	0.00		
30-730-16 EQUIPMENT MAINTENCE / REPAIR	0	0.00	0.00	0.00	0.00		
30-730-17 VEHICLE MAINTENCE / REPAIR	500	0.00	0.00	0.00	500.00		
30-730-31 GAS-OIL-TIRE EXPENSE	1,800	0.00	0.00	0.00	1,800.00		
30-730-33 DEPARTMENT SUPPLY EXPENSE	1,500	0.00	0.00	0.00	1,500.00		
Totals:	102,513	0.00	0.00	0.00	102,512.50		
Expenses Totals:	3,114,753	0.00	0.00	3,076,021.24	38,731.76	99%	
30 CAPITAL PROJECT-SHORELINE PRO	Revenues Over/(Under) Expenses:		0.00	327,010.08			

NORTH TOPSAIL BEACH

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Account Range: 30-301-00 ACCOMMODATION TAX - 30-301-00 ACCOMMODATION TAX

Date Range: 4/1/2021 - 4/27/2021

GL Account - 30-301-00 ACCOMMODATION TAX					
Date	Description	Source	Debits	Credits	Date
Fiscal Period - FY 20/21		Beg Balance	\$0.00	\$2,378,854.31	
04/08/2021	OCC TAX	GL GJ	\$0.00	\$2,357.69	04/08/2021
04/09/2021	OCC TAX	GL GJ	\$0.00	\$54.60	04/09/2021
04/12/2021	OCC TAX	GL GJ	\$0.00	\$4,537.89	04/12/2021
04/15/2021	OCC TAX	GL GJ	\$0.00	\$21.15	04/16/2021
04/15/2021	OCC TAX	GL GJ	\$0.00	\$7,451.16	04/16/2021
04/16/2021	OCC TAX	GL GJ	\$0.00	\$291.40	04/16/2021
04/21/2021	OCC TAX	GL GJ	\$0.00	\$50,621.63	04/21/2021
04/22/2021	OCC TAX	GL GJ	\$0.00	\$663.38	04/22/2021
Transaction Totals			\$0.00	\$65,998.90	
**	End Balance		\$0.00	\$65,998.90	**

Check Listing

Date From: 4/1/2021 Date To: 4/23/2021

Vendor Range: A PLUS WAREHOUSE EQUIPMENT & SUPPLY - ZOCKLEIN & ASSOCIATES

NORTH TOPSAIL BEACH

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Check Number	Bank	Vendor	Date	Amount
45431	1	A PLUS WAREHOUSE EQUIPMENT & SUPPLY	04/08/2021	<u>\$3,534.28</u>
45432	1	AARON'S GRADING & PAVING	04/08/2021	<u>\$9,360.00</u>
45433	1	ADVANCE AUTO PARTS	04/08/2021	<u>\$317.73</u>
45434	1	ALL PRO FIRE & SAFETY, LLC	04/08/2021	<u>\$1,075.00</u>
45435	1	ATLANTIC COBRA CONCEPTS, INC.	04/08/2021	<u>\$180.00</u>
45436	1	BB&T VOIDED	04/08/2021	<u>\$199.30</u>
45437	1	CARQUEST	04/08/2021	<u>\$88.83</u>
45438	1	CHARTER COMMUNICATIONS	04/08/2021	<u>\$942.49</u>
45439	1	CHRISTINE WEAVER	04/08/2021	<u>\$26.23</u>
45440	1	CM MITCHELL CONSTRUCTION	04/08/2021	<u>\$1,048,539.18</u>
45441	1	CROSSLEY MCINTOSH COLLIER	04/08/2021	<u>\$2,041.40</u>
45442	1	DIAL CORDY	04/08/2021	<u>\$8,000.00</u>
45443	1	EQUIPMENT BLADES INC.	04/08/2021	<u>\$1,499.38</u>
45444	1	GALLS LLC	04/08/2021	<u>\$71.74</u>
45445	1	JONES ONSLOW ELECTRIC COMPANY	04/08/2021	<u>\$2,426.41</u>
45446	1	KIMBERLY LYNN ALTMAN	04/08/2021	<u>\$200.00</u>
45447	1	LAWMENS	04/08/2021	<u>\$1,708.45</u>
45448	1	MCES, LLC	04/08/2021	<u>\$1,151.61</u>
45449	1	MOBILE COMMUNICATIONS AMERICA	04/08/2021	<u>\$1,560.41</u>
45450	1	NAPA FOUR CORNERS	04/08/2021	<u>\$1,936.51</u>
45451	1	ONSLOW COUNTY SOLID WASTE DEPT	04/08/2021	<u>\$5,710.83</u>
45452	1	RANDY GIANCOLA	04/08/2021	<u>\$228.54</u>
45453	1	ROBERT WATT	04/08/2021	<u>\$80.00</u>
45454	1	SONOCO PRODUCTS CO.	04/08/2021	<u>\$1,154.74</u>
45455	1	SPINNING ON SUNSHINE	04/08/2021	<u>\$325.00</u>
45456	1	T-N-T ENTERPRISES	04/08/2021	<u>\$773.70</u>
45457	1	THE ATLANTIC CONTRACTING & DESIGN, INC	04/08/2021	<u>\$112,449.39</u>
45458	1	TI COASTAL SERVICES, INC.	04/08/2021	<u>\$409,492.50</u>
45459	1	TOWN OF SURF CITY	04/08/2021	<u>\$3,375.00</u>
45460	1	MOBILE COMMUNICATIONS AMERICA	04/08/2021	<u>\$1,588.95</u>
45461	1	BB&T	04/15/2021	<u>\$677.18</u>
45462	1	BECKER MORGAN GROUP INC	04/15/2021	<u>\$5,294.35</u>

Check Listing

Date From: 4/1/2021 Date To: 4/23/2021

Vendor Range: A PLUS WAREHOUSE EQUIPMENT & SUPPLY - ZOCKLEIN & ASSOCIATES

NORTH TOPSAIL BEACH

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Check Number	Bank	Vendor	Date	Amount
45463	1	CAROLINA CONTAINERS &	04/15/2021	\$101.89
45464	1	DODSON PEST CONTROL	VOIDED 04/15/2021	\$27.00
45465	1	FIRST CITIZENS BANK CC	04/15/2021	\$4,893.84
45466	1	GALLS LLC	04/15/2021	\$195.91
45467	1	GFL ENVIRONMENTAL	04/15/2021	\$31,398.58
45468	1	GULFSTREAM STEEL & SUPPLY INC.	04/15/2021	\$160.50
45469	1	JONES ONSLOW ELECTRIC COMPANY	04/15/2021	\$381.81
45470	1	KATHY PARKER	04/15/2021	\$2,500.00
45471	1	MED FIRST IMMEDIATE CARE	04/15/2021	\$330.00
45472	1	ONSLOW WATER & SEWER AUTHORITY	04/15/2021	\$198.46
45473	1	STAPLES CREDIT PLAN	04/15/2021	\$181.30
45474	1	THREAD FX	04/15/2021	\$132.15
45475	1	TOWN OF SURF CITY	04/15/2021	\$1,500.00
45476	1	COMPUTER WARRIORS, INC.	04/22/2021	\$3,536.48
45477	1	DANA SAFETY SUPPLY, INC.	04/22/2021	\$380.60
45478	1	MED FIRST IMMEDIATE CARE	04/22/2021	\$480.00
45479	1	SP PLUS	04/22/2021	\$381.85
45480	1	UNITED RENTALS	04/22/2021	\$1,221.89
45481	1	VERIZON WIRELESS	04/22/2021	\$734.16
51	Checks Totaling -			\$1,674,745.55

Totals By Fund

	Checks	Voids	Total
10	\$208,713.87	\$226.30	\$208,487.57
30	\$1,466,031.68		\$1,466,031.68
Totals:	\$1,674,745.55	\$226.30	\$1,674,519.25



TOWN OF NORTH TOPSAIL BEACH
Board of Aldermen
Agenda Item

Agenda

Item: IX B 1 e

Date: 05/06/2021

Issue: MOTV Tax Refund

Department: Finance

Presented by: Caitlin Elliott, Finance Officer

Presentation: Administration Department

Background: Received notice from the Onslow County Tax Office regarding the following MOTV Tax Refund for the following resident due to tag surrender:

- Brenda Peele Morse \$14.59

Total: \$14.59

Attachment(s): Onslow County MOTV Tax Report April 2021

Recommendation: Approve refund as recommended

Action Needed: Yes

Suggested Motion: *"I, _____ make a motion for the Finance Department to proceed with processing the following tax refund(s) as reported."*

Funds: 10

Follow Up: Finance Officer

BusinessName	Address_1	Address_3	Refund_Type	Bill_Num
MORSE, BRENDA PEELE	4706 23RD AVE	N TOPSAIL BEACH, NC 28460	Proration	41753711

PlateNum	Refund_Description	Refund_Reason	RefundAmount
ELV6751	Refund Generated due to proration on Bill	Tag Surrender	(\$14.59)



TOWN OF NORTH TOPSAIL BEACH
Board of Aldermen
Agenda Item

Agenda

Item: IX B 1 f

Date: 05/06/2021

Issue: Budget Amendment 2020-21.6**Department:** Administration**Presented by:** Caitlin Elliott, Finance Officer**Presentation:** Finance Department

Background: North Topsail Beach Police Department participates in a program known as the Law Enforcement Support Program, commonly referred to as the "LESO Program". Through it, the Police Department can obtain surplus items from the military base at no cost. Some items that we have received are ATVs, generators, pickup trucks, tools and more. A stipulation is that upon the completion of the retainage period, if the department sells an asset, then the proceeds must be allocated back to the Police Department. Due to this, an additional line item has been added to the Revenues and the Expenditures for the FY 20-21 Budget to accurately track these funds. The Police Department has recently sold a 2007 Silver Eagle Trailer that was an asset obtained from the LESO program. This amendment is to properly represent the funds of this sale and allocate it back to the Police Department.

Attachments: Budget Amendment 2020-21.6 & NCDPS Memorandum

Recommendation: Approve Amendment as recommended

Action Needed: Yes

Suggested Motion: *"I, _____ make a motion to approve Budget Amendment 2020-21.6 as presented."*

Funds: 10

Follow Up: Finance Officer



North Carolina Department of Public Safety

Purchasing and Logistics

Roy Cooper, Governor
Erik A. Hooks, Secretary

Cassandra Skinner Hoekstra, Chief Deputy Secretary
Douglas Holbrook, Chief Financial Officer
Joanne B. Rowland, Director

MEMORANDUM

To: All NC Law Enforcement Agencies:

From: Edward Davis, State Coordinator NC LESO Program *Edward Davis*

Re: Disposition Request for the Sale/Disposal of LESO Closed DEMIL Code "A" & "Q6" Property

Date: October 1st, 2019

Effective 01 October 2019, Agencies will be required to submit an official Disposition Request to the NC State Coordinators Office for the Sale and or Disposal of LESO Closed DEMIL Code "A" & "Q6" Property. Once the Disposition Request has been approved by the NC State Coordinators Office, only then may the LEA sale or dispose the property, In Accordance With (IAW) State Plan of Operations (SPO) Section (III), Paragraph (L), compliance with U.S. Export Control Laws/Regulations and the Agency's policies and procedures. At no time, shall an Agency sale or dispose of LESO Closed DEMIL Code "A" or "Q6" Property until the Agency has an Approved Disposition Request.

At no time, shall an Agency sale or dispose of LESO Active DEMIL Code "A" or "Q6" Property, as it is considered Controlled Property for one year. Once the LESO Active DEMIL Code "A" & "Q6" Property has been on the Agency's Property Book in FEPMIS for one year, the FEPMIS system will shift the status from Active to Closed, IAW SPO Section (III), Paragraph (I) Only at that time may an Agency make a Disposition Request for the Sale or Disposal of DEMIL Code "A" or "Q6" Property. Closed property records for items with DEMIL Codes of "A" and "Q6" will be retained for two (2) calendar years on the LEA's property book, then it is purged, IAW SPO Section (IX), Part (A), Paragraph (1).

Proceeds obtained from the sale of LESO Closed DEMIL Code "A" or "Q6" Property must be allocated back to the Agency's budget/funds/account, as it is property of the LEA not the City/County and must be used for Law Enforcement Purposes Only. No monies can go back into the City/County general budget/funds/accounts. If the item sales for \$5,000 or more, the LEA must provide the State Coordinators Office a copy of the Bill of Sale to include the name of the individual or company within 30 days of the sale. Purchases made from proceeds of the sale of Closed DEMIL Code "A" or "Q6" items that sold for \$5,000 or more, must be documented and a copy of the receipts sent to the State Coordinators Office within 30 days of the purchase. The Agency will not be allowed to requisition like items for the duration that the item would have remained in a closed status until purged. However, exceptions may be made on a case by case basis.

MAILING ADDRESS:
4227 Mail Service Center
Raleigh, NC 27699-4200
www.ncdps.gov



An Equal Opportunity Employer

OFFICE LOCATION:
3030 Hammond Business Place
Raleigh, NC 27603-3666
Telephone (919) 743-8141
Fax (919) 715-3731

TOWN OF NORTH TOPSAIL BEACH
1000 NC 210
SNEADS FERRY, N.C. 28460

FISCAL YEAR 2020-2021

AMENDMENT TO THE BUDGET ORDINANCE

BA 2020-21.6

BE IT ORDAINED by the Governing Board for the Town of North Topsail Beach, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2021:

Section 1: To amend the General Fund appropriations with increases as follows:

<u>DEPARTMENT NO:</u>	<u>ACCOUNT</u>		
510	LESO PROGRAM	\$	876.00
Total Expenditures		\$	876.00

This amendment will result in an increase to the following departments:

POLICE

The purpose of this budget amendment is to appropriate funds from lawsuit settlement.

Section 2: To amend the General Fund estimated revenues with increases as follows:

382	SALE OF LESO ASSETS	\$	876.00
Total Revenues		\$	876.00

The Finance Officer has performed a thorough analysis of the Revenues and has determined that the following changes are recommended to ensure a balanced statement for Fiscal Year **2020-2021**

Section 3: Copies of the budget ordinance amendment shall be furnished to the Town Clerk, the Council, the Budget Officer, and the Finance Officer for their direction.

Adopted this 6th Day of May 2021

Motion made by _____, 2nd by _____

VOTE: ___ FOR ___ AGAINST ___ ABSENT

 JOANN MCDERMON, MAYOR

 CAITLIN ELLIOTT, FINANCE OFFICER

ORIGINAL BUDGET	7/1/2020	\$	5,770,722.00
Budget Amendment 1	10/1/2020	\$	100.00
Budget Amendment 2	11/5/2020	\$	(96,659.00)
Budget Amendment 3	1/7/2021	\$	768.86
Budget Amendment 4	2/4/2021	\$	12,563.89
Budget Amendment 5	4/1/2021	\$	111.72
Budget Amendment 6	5/6/2021	\$	876.00
New Budget Ordinance for FY 20-21		\$	5,688,483.47

Town of North Topsail Beach Fire Department

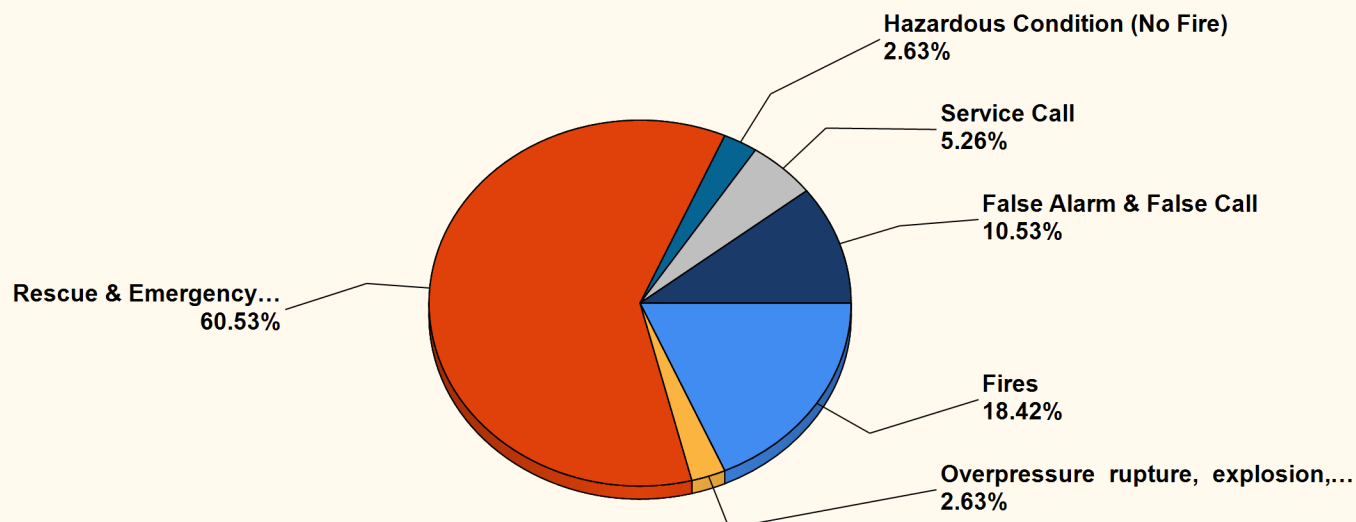
North Topsail Beach, NC

This report was generated on 4/14/2021 8:40:21 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 03/01/2021 | End Date: 04/14/2021



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	7	18.42%
Overpressure rupture, explosion, overheating - no fire	1	2.63%
Rescue & Emergency Medical Service	23	60.53%
Hazardous Condition (No Fire)	1	2.63%
Service Call	2	5.26%
False Alarm & False Call	4	10.53%
TOTAL	38	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



emergencyreporting.com
Doc Id: 553
Page # 1 of 2

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	5	13.16%
140 - Natural vegetation fire, other	2	5.26%
222 - Overpressure rupture of boiler from air or gas	1	2.63%
311 - Medical assist, assist EMS crew	18	47.37%
321 - EMS call, excluding vehicle accident with injury	1	2.63%
324 - Motor vehicle accident with no injuries.	2	5.26%
353 - Removal of victim(s) from stalled elevator	2	5.26%
463 - Vehicle accident, general cleanup	1	2.63%
550 - Public service assistance, other	1	2.63%
554 - Assist invalid	1	2.63%
743 - Smoke detector activation, no fire - unintentional	1	2.63%
744 - Detector activation, no fire - unintentional	1	2.63%
745 - Alarm system activation, no fire - unintentional	1	2.63%
746 - Carbon monoxide detector activation, no CO	1	2.63%
TOTAL INCIDENTS:	38	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Town of North Topsail Beach

Inspections

910-328-1349

2008 Loggerhead Court
North Topsail Beach, NC 28460

Daily BUILDING REPORT by PERMIT

Page # 1

From: Month 03 Day 19 Year 21

Thru: Month 04 Day 21 Year 21

Permit	Date Issued	Job Address/Owner	Contractor	Cty	- Trade Permit# Issued - Plumb Mech Elect		
210142	3192021	COASTAL DRIVE 209 PETERSON JOSEPH CAROLINA ODD JOBS INC		01			
			N TOPSAIL BEACH				
		Lrk / Pin : 778C-89	/				
		Sub Div / Tax Loc: NORTH TOPSAIL SHORES		Lot # : 8			
		Cost Check # Building Final:	C.O. Issued:	Land Use: 105	Value Est:	19,000.00	
		200.00 NC Homeowners Recovery Fund:	.00	Tech Fee: .00			
210129	3242021	SAILVIEW DRIVE HOA BOAT DOCK 22 CAPE ISLAND HOA C/O FRED HARRIS PFL CONSTRUCTION		01			210129
			N TOPSAIL BEACH				
		Lrk / Pin : 775C-11.2	/				
		Sub Div / Tax Loc: CAPE ISLAND		Lot # : 22			
		Cost Check # Building Final:	C.O. Issued:	Land Use: 105	Value Est:	23,600.00	
		340.00 NC Homeowners Recovery Fund:	.00	Tech Fee: .00			
210152	3262021	NEW RIVER INLET ROAD 2063 DOMZALSKI KENNETH & KATHRYN DANNY RAY FISHER		01	210152	210152	210152
			MILFORD				
		Lrk / Pin : 778D-74	/				
		Sub Div / Tax Loc: DOLPHIN SHORES		Lot # : 7			
		Cost Check # Building Final:	C.O. Issued:	Land Use: 101	Value Est:	200,000.00	
		1218.23 NC Homeowners Recovery Fund: 1	10.00	Tech Fee: .00			
210133	3292021	TOPSAIL ROAD 189 DECKS TO SEA LLC CRUMPLER DEVELOPMENT AND		01			210133
			SURF CITY				
		Lrk / Pin : 810-14	/				
		Sub Div / Tax Loc: OLD SETTLERS BEACH		Lot # : 3			
		Cost Check # 1510 Building Final:	C.O. Issued:	Land Use: 906	Value Est:	60,000.00	
		230.00 NC Homeowners Recovery Fund:	.00	Tech Fee: .00			
210177	4062021	NEW RIVER INLET ROAD #407B 790 MALEKPOUR ARTEMIS 360 HOME PRO SOLUTIONS LLC		01			
			CHAPEL HILL				
		Lrk / Pin : 775A-407.B	/				
		Sub Div / Tax Loc: VILLA CAPRIANI		Lot # : 407B			
		Cost Check # Building Final:	C.O. Issued:	Land Use: 104	Value Est:	29,000.00	
		75.00 NC Homeowners Recovery Fund:	.00	Tech Fee: .00			
210176	4082021	OCEAN DRIVE 476 CHESTNUT WADE III & KENNETH STEEL ANCHOR CONSTRUCTION LLC		01			
			WILMINGTON				
		Lrk / Pin : 807-35	/				
		Sub Div / Tax Loc: OCEAN CITY		Lot # : 6&7S			
		Cost Check # 2291 Building Final:	C.O. Issued:	Land Use: 105	Value Est:	17,200.00	
		200.00 NC Homeowners Recovery Fund:	.00	Tech Fee: .00			

Town of North Topsail Beach

Inspections

910-328-1349

2008 Loggerhead Court
North Topsail Beach, NC 28460

Daily BUILDING REPORT by PERMIT

Page # 2

From: Month 03 Day 19 Year 21

Thru: Month 04 Day 21 Year 21

Permit	Date Issued	Job Address/Owner	Contractor	Cty	- Trade Permit# Issued -		
					Plumb	Mech	Elect
210178	4082021	17TH AVENUE 5905 WELLMANS CONSTRUCTION INC WELLMAN'S CONSTRUCTION, I	SNEADS FERRY	01	210178	210178	210178
		Lrk / Pin : 810-46 /		Contr #:	163		
		Sub Div / Tax Loc: OLD SETTLERS BEACH		Lot # :	2		
		Cost Check # 20401 Building Final:	C.O. Issued:	Land Use: 101	Value Est:	117,205.00	
		1315.18 NC Homeowners Recovery Fund: 1	10.00	Tech Fee:	.00		
210182	4082021	ISLAND DRIVE 2756 WELLMANS CONSTR -UCTION INC DB5399 P WELLMAN'S CONSTRUCTION, I	HOLLY RIDGE	01	210182	210182	210182
		Lrk / Pin : 807-57.3 /		Contr #:	163		
		Sub Div / Tax Loc: G GRAY		Lot # :	1&2		
		Cost Check # 20401 Building Final:	C.O. Issued:	Land Use: 101	Value Est:	83,200.00	
		1061.35 NC Homeowners Recovery Fund: 1	10.00	Tech Fee:	.00		
210179	4122021	SAILVIEW DRIVE 6 DABBS BROTHERS LLC DABBS BROTHERS, LLC	WILMINGTON	01	210179	210179	210179
		Lrk / Pin : 775C-36.19 /		Contr #:	1285		
		Sub Div / Tax Loc: CAPE ISLAND		Lot # :	6		
		Cost Check # 1084 Building Final:	C.O. Issued:	Land Use: 101	Value Est:	500,000.00	
		1285.53 NC Homeowners Recovery Fund: 1	10.00	Tech Fee:	.00		
210199	4122021	NEW RIVER INLET ROAD #215B 790 MURRAY THERESA APR RESTORATION AND COMMERICAL DEVELOPME	CARY	01	210199	210199	210199
		Lrk / Pin : 775A-215.B /		Contr #:	1666		
		Sub Div / Tax Loc: VILLA CAPRIANI		Lot # :	215B		
		Cost Check # Building Final:	C.O. Issued:	Land Use: 104	Value Est:	32,000.00	
		75.00 NC Homeowners Recovery Fund:	.00	Tech Fee:	.00		
210202	4132021	ISLAND DRIVE LOT 49 BEACH ST 4021 ROGERS BAY COOW C/O THERESA CARTER ROGERS BAY COOW C/O THERESA CA	BEULAVILLE	01			
		Lrk / Pin : 769-4.1 /		Contr #:			
		Sub Div / Tax Loc: ROGERS BAY CAMPGROUND		Lot # :	49		
		Cost Check # 9636 Building Final:	C.O. Issued:	Land Use: 103	Value Est:	3,707.56	
		75.00 NC Homeowners Recovery Fund:	.00	Tech Fee:	.00		
210157	4142021	24TH AVENUE 4503 WHITE JAMES & BONNIE J&M MARX POOLS, L.L.C.	RALEIGH	01			210157
		Lrk / Pin : 809-37 /		Contr #:	1381		
		Sub Div / Tax Loc: OLD SETTLERS BEACH		Lot # :	5		
		Cost Check # 1349 Building Final:	C.O. Issued:	Land Use: 116	Value Est:	50,000.00	
		230.00 NC Homeowners Recovery Fund:	.00	Tech Fee:	.00		

Town of North Topsail Beach

Inspections

910-328-1349

2008 Loggerhead Court
North Topsail Beach, NC 28460

Daily BUILDING REPORT by PERMIT

Page # 3

From: Month 03 Day 19 Year 21

Thru: Month 04 Day 21 Year 21

Permit	Date	Job Address/Owner	Contractor	Cty	- Trade Permit# Issued -			
	Issued				Plumb	Mech	Elect	
210187	4142021	SCOTCH BONNET DRIVE 314 JWB CONSULTING AND PLANNING LLC JWB CONSULTING AND PLANNING LL		WILMINGTON				
		Lrk / Pin : 804-44.9 /						
		Sub Div / Tax Loc: DABIEL & ELIZABETH DEACON			Lot # : 1			
		Cost Check # 1116	Building Final:	C.O. Issued:	Land Use: 105	Value Est:	1,000.00	
		600.00 NC Homeowners Recovery Fund:		.00	Tech Fee: .00			
210188	4142021	SCOTCH BONNET DRIVE 318 DEACON DANIEL & ELIZABETH DEACON DANIEL & ELIZABETH		CHAPEL HILL				
		Lrk / Pin : 804-44.11 /						
		Sub Div / Tax Loc: DANIEL & ELIZABETH DEACON			Lot # : 3			
		Cost Check # 1259	Building Final:	C.O. Issued:	Land Use: 105	Value Est:	2,500.00	
		600.00 NC Homeowners Recovery Fund:		.00	Tech Fee: .00			
210215	4152021	NEW RIVER INLET ROAD #205B 790 PHOENIX ENT OF FREDERICKSBURG DONALD RAY WARD, II		FREDERICKSBURG			210215 210215	
		Lrk / Pin : 775A-205.B /						
		Sub Div / Tax Loc: VILLA CAPRIANI			Lot # : 205B			
		Cost Check #	Building Final:	C.O. Issued:	Land Use: 104	Value Est:	2,000.00	
		75.00 NC Homeowners Recovery Fund:		.00	Tech Fee: .00			
210219	4192021	NEW RIVER INLET ROAD #312B 790 BAMBACH KIMBERLY DONALD RAY WARD, II		KERNERSVILLE			210219 210219 210219	
		Lrk / Pin : 775A-312.B /						
		Sub Div / Tax Loc: VILLA CAPRIANI			Lot # : 312B			
		Cost Check #	Building Final:	C.O. Issued:	Land Use: 104	Value Est:	48,000.00	
		75.00 NC Homeowners Recovery Fund:		.00	Tech Fee: .00			

PERMITS ISSUED : 16
TOTAL EST. VALUE: 1,188,412.56
TOTAL COST of PERMITS : 7,655.29 *

NC HOMEOWNERS RECOVERY FUND :	40.00	NCRF COUNT :	4
TECH FEES TOTAL :	.00	TECH COUNT :	
NET PERMIT FEES TOTAL :	.00		
VOIDED PERMIT FEES TOTAL :	.00		

Chief William K. Younginer

Department Report for March 1, 2021 - March 31, 2021

Arrests

Carry Concealed Weapon	1
D.W.I.	2
Flee to Elude Arrest	2
Hit & Run	1
Narcotics	7
Possess Stolen Property	1
Resist, Delay & Obstruct	1
Traffic	12
Under Age Consumption	1
Warrants	2

NC Traffic Stop Reports

State Citations	16
Town Citations	1
Warning Citations	16

Summary

TOTAL CALLS FOR SERVICE	193
TOTAL CITATIONS ISSUED	33
TOTAL REPORTS	231
TOTAL SECURITY CHECKS	1,201

Calls for Service

Accidents	2
Alarms	6
Animal Calls	1
Cit / Mot / Ped Assists	36
Disturbances	4
Domestics	3
Fraud	1
911 Hang Up	5
Larceny	1
Misc Calls	78
Open Door / Window	3
Property Damage	3
Simple Assault	1
Suspicious Activity	25
Welfare Check	1

Assist Other Agencies

E. M. S.	3
H.R.P.D.	1
Mobile Crisis	1
N.T.B.F.D.	4
O.C.S.D.	9
S.B.I.	1
S.C.P.D.	2
S.H.P.	1
Wake County P.D.	1

Town of North Topsail Beach

Daily

Page # 1

PLANNING PERMITS

From: Month 03 Day 20 Year 21
 Thru: Month 04 Day 20 Year 21

Permit #: **210150** Issued Date: 03232021 Date Approved: 0/00/00
 Parcel #: **774G-14.2**
 Physical Address: 1236 NEW RIVER INLET ROAD
 NORTH TOPSAIL BEACH 28460
 Use Requested : CROSSWALK/DECK/PIER
 Zoning District : R-15 Lot Size: .00 Acr. Permit Fee : 125.00
 Flood Map#: Date of Map: 0/00/00 Flood Zone:
 * Zoning Compliance Zoning Variance Rezoning and Development Denial
 Rezoning Compliance Conditional Use Floodplain Exempt

Permit #: **210152** Issued Date: 03232021 Date Approved: 3/26/21
 Parcel #: **778D-74**
 Physical Address: 2063 NEW RIVER INLET ROAD
 NORTH TOPSAIL BEACH 18337
 Use Requested : SINGLE FAMILY DWELLING
 Zoning District : CU R-10 Lot Size: 1.00 Acr. Permit Fee : 125.00
 Flood Map#: 3720429800K Date of Map: 6/19/20 Flood Zone: AE11
 * Zoning Compliance Zoning Variance Rezoning and Development Denial
 Rezoning Compliance Conditional Use Floodplain Exempt

Permit #: **210153** Issued Date: 03232021 Date Approved: 0/00/00
 Parcel #: **210153**
 Physical Address: 504 OCEAN DRIVE
 NORTH TOPSAIL BEACH 28460
 Use Requested : FENCE
 Zoning District : CU R-5 Lot Size: .00 Acr. Permit Fee : 50.00
 Flood Map#: Date of Map: 0/00/00 Flood Zone:
 * Zoning Compliance Zoning Variance Rezoning and Development Denial
 Rezoning Compliance Conditional Use Floodplain Exempt

Permit #: **210157** Issued Date: 03262021 Date Approved: 4/12/21
 Parcel #: **809-37**
 Physical Address: 4503 24TH AVENUE
 NORTH TOPSAIL BEACH 27615
 Use Requested :
 Zoning District : MHR Lot Size: .00 Acr. Permit Fee : 125.00
 Flood Map#: Date of Map: 0/00/00 Flood Zone:
 * Zoning Compliance Zoning Variance Rezoning and Development Denial
 Rezoning Compliance Conditional Use Floodplain Exempt

Permit #: **210160** Issued Date: 03262021 Date Approved: 0/00/00
 Parcel #:
 Physical Address: BEACH AREANORTH TOPSAIL BEACH
 NORTH TOPSAIL BEACH 28460
 Use Requested :
 Zoning District : Lot Size: .00 Acr. Permit Fee : 75.00
 Flood Map#: Date of Map: 0/00/00 Flood Zone:
 * Zoning Compliance Zoning Variance Rezoning and Development Denial
 Rezoning Compliance Conditional Use Floodplain Exempt

Town of North Topsail Beach

Daily

Page # 2

PLANNING PERMITS

From: Month 03 Day 20 Year 21

Thru: Month 04 Day 20 Year 21

Permit #: **210161** Issued Date: 03262021 Date Approved: 0/00/00

Parcel #:

Physical Address: BEACH AREANORTH TOPSAIL BEACH
NORTH TOPSAIL BEACH 28460

Use Requested :

Zoning District : Lot Size: .00 Acr. Permit Fee : 75.00

Flood Map#: Date of Map: 0/00/00 Flood Zone:

* Zoning Compliance	Zoning Variance	Rezoning and Development	Denial
Rezoning Compliance	Conditional Use	Floodplain	Exempt

Permit #: **210163** Issued Date: 03292021 Date Approved: 0/00/00Parcel #: **779-14.17**Physical Address: 1942 1944 NEW RIVER INLET ROAD
NORTH TOPSAIL BEACH 28501

Use Requested : LAND DISTURBANCE

Zoning District : R-5 Lot Size: .86 Acr. Permit Fee : .00

Flood Map#: Date of Map: 0/00/00 Flood Zone:

* Zoning Compliance	Zoning Variance	Rezoning and Development	Denial
Rezoning Compliance	Conditional Use	Floodplain	Exempt

Permit #: **210164** Issued Date: 03302021 Date Approved: 0/00/00Parcel #: **809-91.13**Physical Address: 3142 ISLAND DRIVE
NORTH TOPSAIL BEACH 28460

Use Requested : SINGLE FAMILY DWELLING

Zoning District : MHR Lot Size: .00 Acr. Permit Fee : 125.00

Flood Map#: 3720425600K Date of Map: 6/19/20 Flood Zone: AE12

* Zoning Compliance	Zoning Variance	Rezoning and Development	Denial
Rezoning Compliance	Conditional Use	Floodplain	Exempt

Permit #: **210166** Issued Date: 03302021 Date Approved: 0/00/00Parcel #: **779-14.17**Physical Address: 1942-1944 NEW RIVER INLET ROAD
NORTH TOPSAIL BEACH 28405

Use Requested : LAND DISTURBANCE

Zoning District : R-5 Lot Size: .00 Acr. Permit Fee : 50.00

Flood Map#: 3720429800K Date of Map: 6/19/20 Flood Zone: AE & VE

* Zoning Compliance	Zoning Variance	Rezoning and Development	Denial
Rezoning Compliance	Conditional Use	Floodplain	Exempt

Permit #: **210171** Issued Date: 03312021 Date Approved: 4/01/21Parcel #: **803-13.4**Physical Address: 215 SEA SHORE DRIVE
NORTH TOPSAIL BEACH 92111

Use Requested : DRIVEWAY

Zoning District : R-10 Lot Size: .00 Acr. Permit Fee : 50.00

Flood Map#: Date of Map: 0/00/00 Flood Zone:

* Zoning Compliance	Zoning Variance	Rezoning and Development	Denial
Rezoning Compliance	Conditional Use	Floodplain	Exempt

Town of North Topsail Beach

Daily

Page # 3

PLANNING PERMITS

From: Month 03 Day 20 Year 21
 Thru: Month 04 Day 20 Year 21

 Permit #: **210176** Issued Date: 04062021 Date Approved: 4/08/21
 Parcel #: **807-35**
 Physical Address: 476 OCEAN DRIVE
 NORTH TOPSAIL BEACH 28405
 Use Requested : CROSSWALK/DECK/PIER
 Zoning District : CU R-5 Lot Size: .00 Acr. Permit Fee : 125.00
 Flood Map#: Date of Map: 0/00/00 Flood Zone:
 * Zoning Compliance Zoning Variance Rezoning and Development Denial
 Rezoning Compliance Conditional Use Floodplain Exempt

 Permit #: **210178** Issued Date: 04062021 Date Approved: 4/08/21
 Parcel #: **810-46**
 Physical Address: 5905 17TH AVENUE
 NORTH TOPSAIL BEACH 28460
 Use Requested : SINGLE FAMILY DWELLING
 Zoning District : MHR Lot Size: .00 Acr. Permit Fee : 125.00
 Flood Map#: 3720425600K Date of Map: 6/19/20 Flood Zone: AE12
 * Zoning Compliance Zoning Variance Rezoning and Development Denial
 Rezoning Compliance Conditional Use Floodplain Exempt

 Permit #: **210179** Issued Date: 04072021 Date Approved: 4/09/21
 Parcel #: **775C-36.19**
 Physical Address: 6 SAILVIEW DRIVE
 NORTH TOPSAIL BEACH 28402
 Use Requested : SINGLE FAMILY DWELLING
 Zoning District : CU R-8 Lot Size: .00 Acr. Permit Fee : 125.00
 Flood Map#: 3720428700K Date of Map: 6/19/20 Flood Zone: AE12
 * Zoning Compliance Zoning Variance Rezoning and Development Denial
 Rezoning Compliance Conditional Use Floodplain Exempt

 Permit #: **210182** Issued Date: 04082021 Date Approved: 4/08/21
 Parcel #: **807-57.3**
 Physical Address: 2756 ISLAND DRIVE
 NORTH TOPSAIL BEACH 28455
 Use Requested : SINGLE FAMILY DWELLING
 Zoning District : CU R-5 Lot Size: .00 Acr. Permit Fee : 125.00
 Flood Map#: 3720425600K Date of Map: 6/19/20 Flood Zone: AE12
 * Zoning Compliance Zoning Variance Rezoning and Development Denial
 Rezoning Compliance Conditional Use Floodplain Exempt

 Permit #: **210183** Issued Date: 04082021 Date Approved: 0/00/00
 Parcel #: **778D-100**
 Physical Address: 30 PORPOISE PLACE
 NORTH TOPSAIL BEACH 28405
 Use Requested : ADDITIONS
 Zoning District : CU R-10 Lot Size: .00 Acr. Permit Fee : 125.00
 Flood Map#: 3720429800/4298 Date of Map: 6/19/20 Flood Zone: AE12 VE12,13,15
 * Zoning Compliance Zoning Variance Rezoning and Development Denial
 Rezoning Compliance Conditional Use Floodplain Exempt

Town of North Topsail Beach

Daily

Page # 4

PLANNING PERMITS

From: Month 03 Day 20 Year 21

Thru: Month 04 Day 20 Year 21

Permit #: **210187** Issued Date: 04092021 Date Approved: 4/14/21
 Parcel #: **804-44.9**
 Physical Address: 314 SCOTCH BONNET DRIVE
 NORTH TOPSAIL BEACH 28403
 Use Requested : CROSSWALK/DECK/PIER
 Zoning District : MHR Lot Size: .00 Acr. Permit Fee : 125.00
 Flood Map#: Date of Map: 0/00/00 Flood Zone:
 * Zoning Compliance Zoning Variance Rezoning and Development Denial
 Rezoning Compliance Conditional Use Floodplain Exempt

Permit #: **210188** Issued Date: 04092021 Date Approved: 4/14/21
 Parcel #: **804-44.11**
 Physical Address: 318 SCOTCH BONNET DRIVE
 NORTH TOPSAIL BEACH 27517
 Use Requested : CROSSWALK/DECK/PIER
 Zoning District : MHR Lot Size: .00 Acr. Permit Fee : 125.00
 Flood Map#: Date of Map: 0/00/00 Flood Zone:
 * Zoning Compliance Zoning Variance Rezoning and Development Denial
 Rezoning Compliance Conditional Use Floodplain Exempt

Permit #: **210198** Issued Date: 04122021 Date Approved: 4/14/21
 Parcel #: **779-14.17**
 Physical Address: 1942 1944 NEW RIVER INLET ROAD
 NORTH TOPSAIL BEACH 28405
 Use Requested : DUPLEX
 Zoning District : R-5 Lot Size: .00 Acr. Permit Fee : 125.00
 Flood Map#: 3720429800K Date of Map: 6/19/20 Flood Zone: AE12
 * Zoning Compliance Zoning Variance Rezoning and Development Denial
 Rezoning Compliance Conditional Use Floodplain Exempt

Permit #: **210201** Issued Date: 04122021 Date Approved: 4/13/21
 Parcel #: **812-134**
 Physical Address: TBD812-13411TH AVENUE
 NORTH TOPSAIL BEACH 28460
 Use Requested : FENCE
 Zoning District : MHR Lot Size: .00 Acr. Permit Fee : 50.00
 Flood Map#: Date of Map: 0/00/00 Flood Zone:
 * Zoning Compliance Zoning Variance Rezoning and Development Denial
 Rezoning Compliance Conditional Use Floodplain Exempt

Permit #: **210206** Issued Date: 04132021 Date Approved: 0/00/00
 Parcel #: **779D-21**
 Physical Address: 1935 NEW RIVER INLET ROAD
 NORTH TOPSAIL BEACH 28546
 Use Requested : ADDITIONS
 Zoning District : R-10 Lot Size: .00 Acr. Permit Fee : 125.00
 Flood Map#: Date of Map: 0/00/00 Flood Zone:
 * Zoning Compliance Zoning Variance Rezoning and Development Denial
 Rezoning Compliance Conditional Use Floodplain Exempt

Town of North Topsail Beach

Daily

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PLANNING PERMITS

From: Month 03 Day 20 Year 21

Thru: Month 04 Day 20 Year 21

Permit #: **210209** Issued Date: 04142021 Date Approved: 0/00/00
 Parcel #: **806-1**
 Physical Address: 454 OCEAN DRIVE
 NORTH TOPSAIL BEACH 27613
 Use Requested : LAND DISTURBANCE
 Zoning District : CU R-5 Lot Size: .00 Acr. Permit Fee : 50.00
 Flood Map#: Date of Map: 0/00/00 Flood Zone:
 * Zoning Compliance Zoning Variance Rezoning and Development Denial
 Rezoning Compliance Conditional Use Floodplain Exempt

Permit #: **210218** Issued Date: 04192021 Date Approved: 0/00/00
 Parcel #: **778C-135**
 Physical Address: 2503 RIVER DRIVE
 NORTH TOPSAIL BEACH 03848
 Use Requested : CROSSWALK/DECK/PIER
 Zoning District : R-10 Lot Size: .00 Acr. Permit Fee : 125.00
 Flood Map#: 3720429800J Date of Map: 11/03/05 Flood Zone: VE
 * Zoning Compliance Zoning Variance Rezoning and Development Denial
 Rezoning Compliance Conditional Use Floodplain Exempt

Permit #: **210220** Issued Date: 04192021 Date Approved: 0/00/00
 Parcel #: **769-9**
 Physical Address: TBD 769-9 ISLAND DRIVE
 NORTH TOPSAIL BEACH 27534
 Use Requested : LAND DISTURBANCE
 Zoning District : R-8 Lot Size: .00 Acr. Permit Fee : 50.00
 Flood Map#: Date of Map: 0/00/00 Flood Zone:
 * Zoning Compliance Zoning Variance Rezoning and Development Denial
 Rezoning Compliance Conditional Use Floodplain Exempt

PERMITS ISSUED : 23



Town of North Topsail Beach
Board of Aldermen

Agenda

Consent

Item: IX C 1

Date: 05 06 2021

Issue: Planning Board & Program for Public Information (PPI) Committee Report
Hanna McCloud, Chair

Department: Planning

Prepared by: Deborah J. Hill MPA AICP CFM CZO

Presentation: No

The Planning Board regular meeting scheduled for April 8, 2021 was cancelled. Next regular meeting will be May 13, 2021. Agenda will include annual organizational items.

Town of North Topsail Beach

Joann M. McDermon, Mayor
Mike Benson, Mayor Pro Tem

David J. Gilbride
Town Manager

Aldermen:
Richard Grant
Tom Leonard
Susan Meyer

Sherrie L. Hancock
Town Clerk



Nature's Tranquil Beauty
North Topsail Beach Planning Board
+=New Applicant A=Appoint R=Reappoint

5/6/2021

Regular Members

Becky Dickson	113 Barton Bay Ct NTB NC 28460-8325 (C) (501) 960-1480 bd62359@gmail.com	May 1, 2022
Paul Dorazio Vice Chair	PO Box 2711/Surf City 131 Old Village Lane NTB NC 28460 (h) 328-5253 (w) 328-2935 (c) 330-7146 maebilt@gmail.com	May 1, 2023
Mia Green	119 Old Village Lane NTB NC 28460 (c) 817-542-1364 miajgreen@verizon.net	May 1, 2022
Scott Morse	4706 23Rd Ave NTB NC 28460 (c) 919 614 1617 wdmeat@aol.com	May 1, 2022
Gunnar Matthews	173 Sea Gull Lane NTB NC 28460 (c) 910-381-5439 (w) 910-256-7945 gmatthews@towb.org	May 1, 2023
R Hanna McCloud Chair	1835 New River Inlet Road NTB NC 28460 (c) 910 471 3320 hanna_cloud@yahoo.com	May 1, 2024
Pat Stigall	204 Porto Vista Dr NTB NC 28460 (c) 617-3322 labbies4@yahoo.com	May 1, 2023

Alternate Members

Lisa Brown	202 Sea Dunes Court NTB NC 28460 (c) 617-413-2859 (h) 910-541-0406 lmbrown1825@yahoo.com	
Alfred Fontana	1866 New River Inlet Rd., Unit 3203 NTB NC 28460 (c) 919-306-5301 phisig75@aol.com	



Town of North Topsail Beach
Board of Aldermen

Agenda

Item:

Date:

Consent

IX C 3

05 06 2021

Issue: Board of Adjustment Committee Report
Hanna McCloud, Chair

Department: Planning

Prepared by: Deborah J. Hill MPA AICP CFM CZO

Presentation: No

The Board of Adjustment held a regular meeting on April 15, 2021. Planning Director Deb Hill presented training and reviewed latest NCGS 160D legislation on quasi-judicial, variance and appeals procedures.

The next meeting TBD will be an organizational meeting to elect chair, vice chair and review Rules of Procedure.

Town of North Topsail Beach

Joann M. McDermon, Mayor
Mike Benson, Mayor Pro Tem

David J. Gilbride
Town Manager

Aldermen:
Richard Grant
Tom Leonard
Susan Meyer

Sherrie L. Hancock
Town Clerk



Nature's Tranquil Beauty
North Topsail Beach Board of Adjustment
+=New Applicant A=Appoint R=Reappoint

5/6/2021

Regular Members

Pat Stigall	204 Porto Vista Dr NTB NC 28460 (c) 617-3322 labbies4@yahoo.com	May 1, 2023
Scott Morse	4706 23Rd Ave NTB NC 28460 (c) 919 614 1617 wdmeat@aol.com	May 1, 2022
R Debra Swantek	3772 Island Dr NTB NC 28460 (h) 328-0393 topsailbeachdeb@aol.com	May 1, 2024
Hanna McCloud Chair	1835 New River Inlet Road, NTB NC 28460 (h) 328-4938 (f) 328-5696 (c) 910 471 3320 hanna_cloud@yahoo.com	May 1, 2022
R Paul Dorazio Vice Chair	131 Old Village Lane NTB NC 28460 (h) 328-5253 (w) 328-2935 (c) 330-7146 Maebilt2@aol.com	May 1, 2024

Alternate Members

Perry Green	119 Old Village Lane NTB NC 28460 (c) (817) 602-0117 pgreen1961@gmail.com	
Cameron Kuegel	3902 River Rd NTB NC 28460 (c) 910-381-2643 clkuegel@gmail.com	
Lisa Lee Kozlowski	1524 Wahoo Street NTB NC 28460 (c) (570) 650-3845 twinwanda@yahoo.com	
Joseph Peterson	209 Coastal Drive NTB NC 28460 (c) (443) 480-4103 jfpeterson0403@email.campbell.edu	

Temporarily located at 1000 NC HWY 210, Sneads Ferry NC 28460

2008 Loggerhead Court
North Topsail Beach NC 28460

ntbnc.org

phone (910) 328-1349
fax (910) 328-4508



Town of North Topsail Beach
Board of Aldermen

Agenda Item: XI D 1

Date: 5 6 2021

Issue: Offer to Purchase: L3 S2 B7 OLD SETTLERS BEACH by Timothy Eastman

Department: Planning

Presented by: Deborah J. Hill, MPA AICP CFM CZO

Presentation: Yes

BACKGROUND: On April 28, 2021, Timothy Eastman emailed the Town Clerk an offer to purchase 212 TOPSAIL RD, L3 S2 B7 OLD SETTLERS BEACH (Tax Map 810-11) for \$10,000 (attachment 1). The property is zoned R-10 and has a current tax value of \$5,000.

ATTACHMENTS

1. Offer
2. Deed Book 1636 Page 989
3. Map Book 9 Page 69
4. Tax Property Record Card
5. NCGS § 160A-269



Figure 1. Onslow County GIS 2020 aerial

RECOMMENDATION: N/A

ACTION NEEDED: N/A

POSSIBLE MOTIONS:

"I _____ move that the North Topsail Beach Board of Aldermen: 1) **ACCEPT** the offer of \$10,000.00 from Timothy Eastman for the Parcel 212 TOPSAIL RD, L3 S2 B7 OLD SETTLERS BEACH (Tax Map 810-11; 2) require the offeror to deposit five percent (5%) of his bid with the Town Clerk; and 3) direct the Town Clerk to publish the notice of the offer pursuant to NCGS § 160A-269."

⇒ or ⇐

"I _____ move that the North Topsail Beach Board of Aldermen: 1) **REJECT** the offer of \$10,000.00 from Timothy Eastman for the Parcel 212 TOPSAIL RD, L3 S2 B7 OLD SETTLERS BEACH (Tax Map 810-11.

FUNDS: N/A

FOLLOW UP: Town Clerk

Dear Sir/Madam,

Per the guidelines found in General Statute 160A-269, we respectfully request permission to purchase the lot located at 212 Topsail Road, North Topsail Beach, and offer to pay \$10,000. This lot is directly across the street from our home.

BACKGROUND:

We love North Topsail and searched for quite a while to find a home. In October of last year, we bought the house at 213 Topsail Rd. We currently live in Northern Virginia but hope soon to make 213 Topsail Rd our permanent residence. Our mother who is in her 80s will be staying with us. She loves the beach but has great difficulty walking. When working with our realtor we stressed that proximity and ease of access to the beach to accommodate our mother's disability were paramount among our needs. He explained that the Town of North Topsail frequently sold the lots along the beach and although they were not suitable as house lots, a permit to build a walkway over the dune could be requested. His research related to the lot at 212 Topsail road is copied here: "My opinion is this is a property that is NON CONFORMING to build a house structure, due to CAMA setbacks, and STATIC LINES that are in place at the present time. This lot appears to be directly across from your house at 213 Topsail Road. Verify with the Town of Topsail Beach.

Address- 212 Topsail Road

PIN# 4256-1693-1732

ALT ID - 810-11

Parcel ID - 036464

Legal - L3 S2 B7 OLD SETTLERS BEACH

DB 1636 DP 989

PB 09 PP 069"

We sincerely thank you for your time and consideration. Please contact us directly should you have questions at 703-939-4273.

Best regards,

Tim and Kimberly

Eastman

BOOK 1636 PAGE 989

200 JUN 28 PM 1:05

THIS DOCUMENT PRESENTED TO
THE ONSLOW COUNTY TAX OFFICE
DATE 6-28-00 CLERK CT

Excise Tax \$ 0.00

Recording Time, Book and Page

Tax Lot No. _____ Parcel Identifier No. 810, 11
Verified by _____ County on the _____ day of _____
by _____

Mail after recording to Fuss & Fairley, Attorneys at Law, PO Box 2550, Surf City, NC 28445

This instrument was prepared by Fuss & Fairley, Attorneys at Law, PO Box 2550, Surf City, NC 28445

Brief description for the Index

LT 3, BLK 7, SEC 2, Old Settlers Beach

NORTH CAROLINA GENERAL WARRANTY DEED

THIS DEED made this 28th day of December, 1998, by and between

GRANTOR

Kenneth E. Crooke and wife,
Christina Crooke
Post Office Box 171
Pine Meadow, CT 06061

GRANTEE

Town of North Topsail Beach
2008 Loggerhead Court
North Topsail Beach, NC 28460

Enter in appropriate block for each party: name, address, and, if appropriate, character of entity, e.g. corporation or partnership.

The designation Grantor and Grantee as used herein shall include said parties, their heirs, successors, and assigns, and shall include singular, plural, masculine, feminine or neuter as required by context.

WITNESSETH, that the Grantor, for a valuable consideration paid by the Grantee, the receipt of which is hereby acknowledged, has and by these presents does grant, bargain, sell and convey unto the Grantee in fee simple, all that certain lot or parcel of land situated in the City of North Topsail Beach, Stump Sound Township, Onslow County, North Carolina and more particularly described as follows:

Being all of Lot Three (3), in Block Seven (7), in Section Two (2), according to a map of Old Settlers Beach, dated May 1966, by Howard M. Loughlin, R.L.S., and recorded in the Onslow County Registry, in Map Book 9, at Page 69.

BOOK 1636 PAGE 990

The property hereinabove described was acquired by Grantor by instrument recorded in Deed Book 426, Page 49

A map showing the above described property is recorded in Plat Book 9 page 69

TO HAVE AND TO HOLD the aforesaid lot or parcel of land and all privileges and appurtenances thereto belonging to the Grantee in fee simple.

And the Grantor covenants with the Grantee, that Grantor is seized of the premises in fee simple, has the right to convey the same in fee simple, that title is marketable and free and clear of all encumbrances, and that Grantor will warrant and defend the title against the lawful claims of all persons whomsoever except for the exceptions hereinafter stated.

Title to the property hereinabove described is subject to the following exceptions:

The provisions of all applicable zoning and land use ordinances, statutes and regulations; ad valorem taxes for 2000 and subsequent years; and all applicable restrictive covenants and utilities easements of record.

IN WITNESS WHEREOF, the Grantor has hereunto set his hand and seal, or if corporate, has caused this instrument to be signed in its corporate name by its duly authorized officers and its seal to be hereunto affixed by authority of its Board of Directors, the day and year first above written.

(Corporate Name)

By:

President

ATTEST:

Secretary (Corporate Seal)

USE BLACK INK ONLY

Kenneth E. Crooke (SEAL)
Kenneth E. Crooke

Christina Crooke (SEAL)
Christina Crooke

(SEAL)

(SEAL)

Connecticut

~~NORTH CAROLINA~~

~~North Carolina~~ Hitchfield County.

I, a Notary Public of the County and State aforesaid, certify that Kenneth E. Crooke and wife, Christina Crooke

personally appeared before me this day and acknowledged the execution of the foregoing instrument. Witness my hand and official stamp or seal, this 28th day of December 1998

My commission expires: 1-31-2003 *Ann Ayers* Notary Public

SEAL-STAMP

ANN AYERS
NORTH CAROLINA, ~~NOTARY PUBLIC~~ County.

I, a Notary Public of the County and State aforesaid, certify that

personally came before me this day and acknowledged that he is Secretary of

a North Carolina corporation, and that by authority duly

given and as the act of the corporation, the foregoing instrument was signed in its name by its

President, sealed with its corporate seal and attested by as its Secretary.

Witness my hand and official stamp or seal, this day of

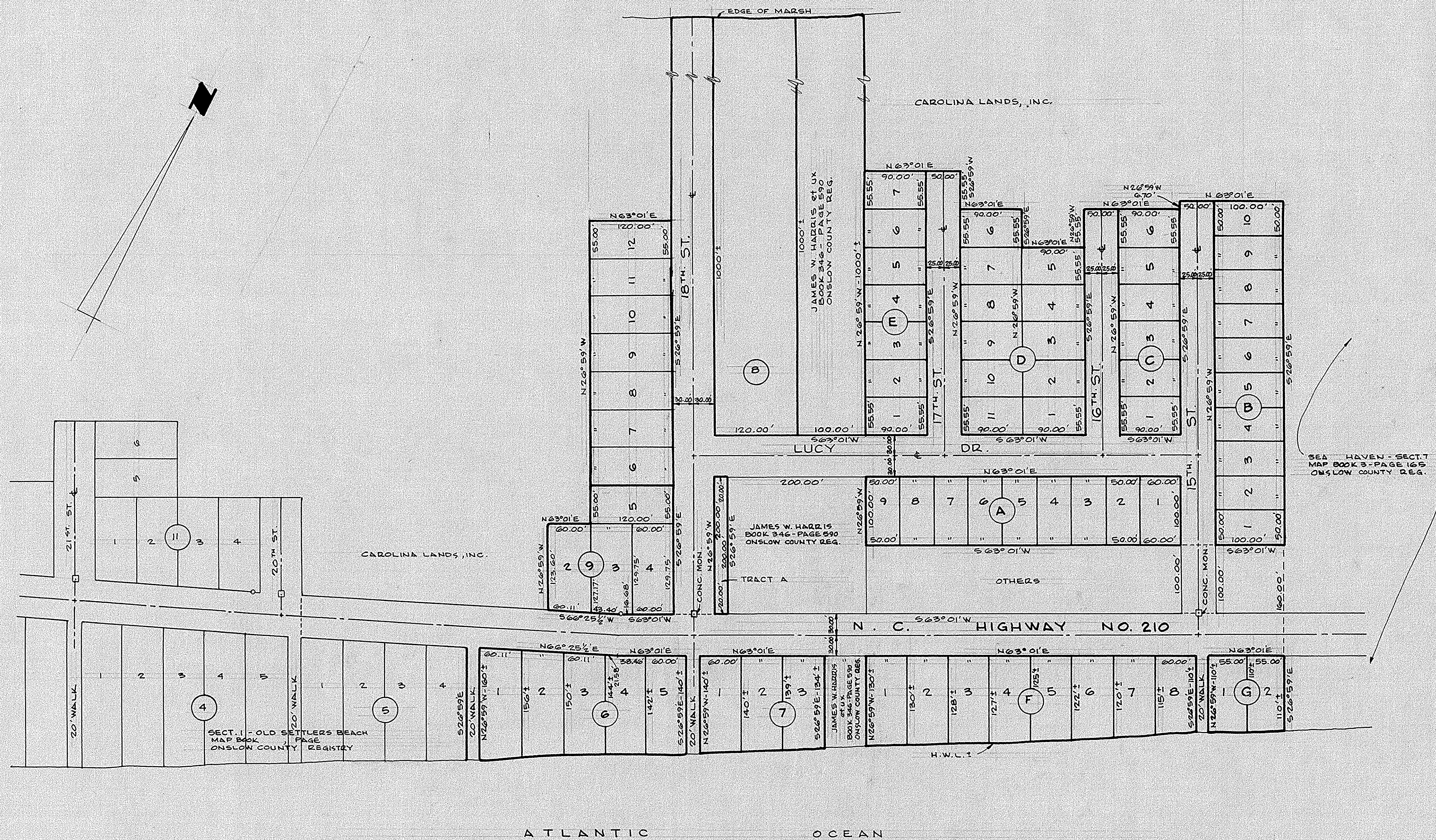
My commission expires: Notary Public

The foregoing Certificate(s) of Ann Ayers

is/are certified to be correct. This instrument and this certificate are duly registered at the date and time and in the Book and Page shown on the first page hereof.

Mildred M. Roman REGISTER OF DEEDS FOR Onslow COUNTY

By Deputy/Assistant - Register of Deeds



Filed for registration 3 o'clock
P. M. Feb 24 1967
and registered in the office of the Reg-
of Deeds for Onslow County, in Book 39
Page 69 Feb 24 1967
Michael M. Howard
Register of Deeds

NORTH CAROLINA, ONSLOW COUNTY
The foregoing certificate of James W. Haggis
Notary Public of New Hanover County is adjudged
to be correct and sufficient. Let the instrument together
with certificates be registered.
Witness my hand and seal this 28th day of Feb. 1967
James W. Haggis
Notary Public

NORTH CAROLINA
PERSONALLY APPEARED BEFORE ME, HOWARD M. LOUGHLIN, REGISTERED LAND SURVEYOR, WHO BEING DULY
SWORN, SAYS THAT THIS MAP IS TRUE AND CORRECT TO THE
BEST OF HIS KNOWLEDGE AND BELIEF, AND IS THE RESULT
OF AN ACTUAL SURVEY MADE BY HIM, AND IS THE RESULT
SWORN BEFORE ME THIS 28th DAY OF Feb. 1967.
Howard M. Loughlin
NOTARY PUBLIC
MY COMMISSION EXPIRES: 1/1/68

SECTION 2 OLD SETTLERS BEACH

STUMP SOUND TOWNSHIP - ONSLOW COUNTY
NORTH CAROLINA
DEVELOPED BY
CAROLINA LANDS, INC.

P. O. BOX 3155
CHARLESTON, S.C.
SCALE OF FEET
100 50 0 100 200 300 400 500
SCALE: 1"=100'
MARCH, 1966
Howard M. Loughlin
HOWARD M. LOUGHLIN
REGISTERED LAND SURVEYOR
N.C. REGISTRATION NO. 470
WILMINGTON, NORTH CAROLINA

I CERTIFY THAT THIS MAP WAS DRAWN FROM AN ACTUAL
SURVEY MADE BY ME; THAT THE PRECISION OF THE SURVEY
AS CALCULATED BY LATITUDES AND DEPARTURES IS 1:5000;
THAT THIS MAP WAS PREPARED IN ACCORDANCE WITH G. S.
47-30, AS AMENDED. WITNESS MY HAND AND SEAL THIS
28th DAY OF FEB., 1967.
Howard M. Loughlin
SURVEYOR

Profile

Parcel:	036464	Land Use Code:	14
Map # :	810-11	LUC Description:	Waterfront Ocean
PIN:		Municipality:	036464
Address:	212 TOPSAIL RD	NBHD:	SEAHAVEN
Tax Year:	2021	Tax District:	
Owner Details:	TOWN OF NORTH TOPSAIL BEACH	Zoning:	R-10
		Land Acres:	0.1873
Mailing Address:	1000 NC HIGHWAY 210	Topography:	
	HOLLY RIDGE NC 28460 9137	Utilities	01 - All Public
Description:	L3 S2 B7 OLD SETTLERS BEACH		-
			-

Value Summary

Appraised Land:	5000	Prior Land	Assessed Land	5000
Appraised Building:	0	Prior Building	Assessed Building	0
Appraised Total:	5000	Prior Total	Assessed Total	5000

Primary Residential Card

Card:	Basement:	Fireplace Pref.:
Stories:	Square Feet:	Fireplace OP/ST:
Use:	HT/AC:	Basement Gar.:
Type:	Fuel:	Grade:
Year Built:	System:	Cond (CDU):
Year Remod.	Attic:	Percent Complete:
Total Rooms:	Finished Basement:	Family Room:
Bedrooms:	Recreation Room:	Ext. Material:
Full Bath:	Half Bath:	

Commercial Card

Year Built	Stories	Units
Eff. Yr. Built	Gross Flr. Area	Grade

Land

Classification	Eff. Front	Eff. Depth	Type	Acres
80-WATERFRONT OCEAN	G	60 / .1873	5,000	

Agriculture	Line	Acres
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Other Items

Code	Description	Yr Blt	Grade
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Sales History

Date	Book-Page	Grantor	Sale	Desc	Parcels	Amount
28-JUN-2000	1636--989		25	Unqualified Sales		0

PHOTO

BOARD OF ALDERMEN

Parcel ID: 036464

Map #: 810-11

Tax Year: 2021

Luc: Waterfront Ocean

Class: Vacant

NBHD: SEAHAVEN

TOWN OF NORTH TOPSAIL BEACH

212 TOPSAIL RD

Exempt: E

Parcel

Parcel	036464
Tax Year	2021
Property Address	212 TOPSAIL RD
Unit Desc	
Unit #	
NBHD	3020 - SEAHAVEN
Class	Vacant
Land Use Code	14 - Waterfront Ocean
Living Units	
Mapping Acres	.19
CAMA Acres	.1873
Location	
Fronting	
Zoning	R-10-R-10
Map #	810-11
PIN Number	425616931732
Total Cards	1
Record Type	R

Legal

Legal Description	L3 S2 B7 OLD SETTLERS BEACH
Township	114 - STUMP SOUND
City Code	26 - NORTH TOPSAIL BEACH
Jurisdiction	1426 - STUMP SOUND NORTH TOPSAIL BEACH
Plat Book-Page/Subd #	09-069
Fire District	NT - NORTH TOPSAIL

Owner Details

Owner 1	TOWN OF NORTH TOPSAIL BEACH
Owner 2	
Customer ID	999026000
% Ownership	100
Nature of Ownership	-
Address	1000 NC HIGHWAY 210 HOLLY RIDGE, NC 28460-9137

Owner Mailing

Owner 1	TOWN OF NORTH TOPSAIL BEACH
Owner 2	
Mailing Address	1000 NC HIGHWAY 210 HOLLY RIDGE NC 28460 9137

Public Comments

Line #	Dept	Comment
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§ 160A-269. Negotiated offer, advertisement, and upset bids.

A city may receive, solicit, or negotiate an offer to purchase property and advertise it for upset bids. When an offer is made and the council proposes to accept it, the council shall require the offeror to deposit five percent (5%) of his bid with the city clerk, and shall publish a notice of the offer. The notice shall contain a general description of the property, the amount and terms of the offer, and a notice that within 10 days any person may raise the bid by not less than ten percent (10%) of the first one thousand dollars (\$1,000) and five percent (5%) of the remainder. When a bid is raised, the bidder shall deposit with the city clerk five percent (5%) of the increased bid, and the clerk shall readvertise the offer at the increased bid. This procedure shall be repeated until no further qualifying upset bids are received, at which time the council may accept the offer and sell the property to the highest bidder. The council may at any time reject any and all offers. (1971, c. 698, s. 1; 1979, 2nd Sess., c. 1247, s. 25.)



Town of North Topsail Beach
Board of Aldermen

Agenda Item: XI. D. 2.

Date: 5 6 2021

Issue: Offer to Purchase: L2 & L2A SEA RANCHES by Craig Greif for \$3,000

Department: Planning

Presented by: Deborah J. Hill, MPA AICP CFM CZO

Presentation: Yes

BACKGROUND: On April 20, 2021, Craig Greif emailed the Town Clerk an offer to purchase L2 & L2A SEA RANCHES (Tax Map 779C-8) for \$3,000 (attachment 1). The property is zoned R-10 and has a current tax value of \$5,200.

ATTACHMENTS

1. Offer
2. Deed Book 1633 Page 225
3. Map Book 25 Page 024
4. Tax Property Record Card
5. NCGS § 160A-269

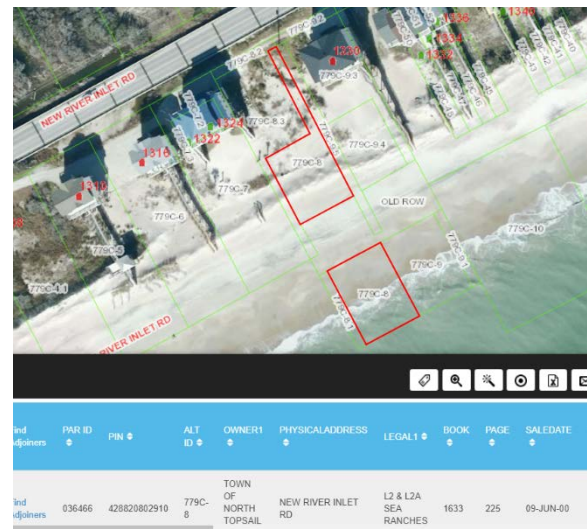


Figure 1. Onslow County GIS 2020 aerial

RECOMMENDATION: N/A

ACTION NEEDED: N/A

POSSIBLE MOTIONS:

"I _____ move that the North Topsail Beach Board of Aldermen: 1) **ACCEPT** the offer of \$3,000 from Craig Greif for the Parcel L2 & L2A SEA RANCHES (Tax Map 779C-8); 2) require the offeror to deposit five percent (5%) of his bid with the Town Clerk; and 3) direct the Town Clerk to publish the notice of the offer pursuant to NCGS § 160A-269."

⇒ or ⇐

"I _____ move that the North Topsail Beach Board of Aldermen: 1) **REJECT** the offer of \$3,000 from Craig Greif for the Parcel L2 & L2A SEA RANCHES (Tax Map 779C-8);

FUNDS: N/A

FOLLOW UP: Town Clerk

From: Craig Greif <craiggreif@gmail.com>
Date: Tue, Apr 20, 2021 at 2:28 PM
Subject: Offer to purchase Parcel: 036466
To: <townmanager@ntbnc.org>, <townclerk@ntbnc.org>

To whom may concern:

I would like to make an offer to purchase a non-buildable per parcel: 036466 from the town for \$3,000. I will close as soon as the paperwork is prepared, thank you for your consideration. Please confirm that you have received this offer.

Sincerely Craig Greif

Cell 410-804-8670

Parcel: 036466

PIN: [428820802910](#)

MAP 779C-8

LEGAL L2 & L2A SEA RANCHES

\$10.
Lanier

ONslow COUNTY
17

06/09/2000

\$374.00

STATE OF
NORTH
CAROLINA



Real Estate
Excise Tax

BOOK 1633 PAGE 225

2000 JUN -9 PM 4: 41

THIS DOCUMENT PRESENTED TO
THE ONSLOW COUNTY TAX OFFICE
DATE 6/9/00 CLERK [Signature]

Excise Tax \$ 374.00

Recording Time, Book and Page

Tax Lot No. Parcel Identifier No. 779C 8
Verified by County on the day of
by

Mail after recording to Fuss & Fairley, Attorneys at Law, PO Box 2550, Surf City, NC 28445

77 File no. 20193

This instrument was prepared by Fuss & Fairley, Attorneys at Law, PO Box 2550, Surf City, NC 28445

Brief description for the Index LT Lots 2 and 2A, Sea Ranches.

NORTH CAROLINA GENERAL WARRANTY DEED

THIS DEED made this 31st day of May, 2000, by and between

GRANTOR

GRANTEE

Phillip J. Jenkins and wife, Cynthia Jenkins
337 Skidmore Road
Dear Park, NY 11729

Town of North Topsail Beach
2008 Loggerhead Court
North Topsail Beach, NC 28460

Enter in appropriate block for each party: name, address, and, if appropriate, character of entity, e.g. corporation or partnership.

The designation Grantor and Grantee as used herein shall include said parties, their heirs, successors, and assigns, and shall include singular, plural, masculine, feminine or neuter as required by context.

WITNESSETH, that the Grantor, for a valuable consideration paid by the Grantee, the receipt of which is hereby acknowledged, has and by these presents does grant, bargain, sell and convey unto the Grantee in fee simple, all that certain lot or parcel of land situated in the City of North Topsail Beach, Stump Sound Township,

Onslow

County, North Carolina and more particularly described as follows:

Being all of Lots 2 and 2A, as shown on map entitled, "Final Plat Re-Subdivision of Lots 8 and 9, Sea Ranches Subdivision, showing property of Lot 8, Frances Bass Pinno and Lot 9, John Henry Whitley and wife, Charlotte Burress Whitley, Stump Sound Township, Onslow County, North Carolina", surveyed by Barden Lanier on September 9, 1987 and recorded in Map Book 25, Page 24, Slide D-212, Onslow County Registry, reference to which map is hereby made for a more complete and accurate description.

Subject to the following conditions and restrictions:

The Subgrantee agrees that the land shall be used only for purposes compatible with open space, recreational, or wetlands management practices.

SC

N.C. Bar Assoc. Form No. 1-3 © 1976, Revised 1977. NCBA 001

SoftPro

BOOK 1633 PAGE 226

The property hereinabove described was acquired by Grantor by instrument recorded in Deed Book 983, Page 561

A map showing the above described property is recorded in Plat Book page

TO HAVE AND TO HOLD the aforesaid lot or parcel of land and all privileges and appurtenances thereto belonging to the Grantee in fee simple.

And the Grantor covenants with the Grantee, that Grantor is seized of the premises in fee simple, has the right to convey the same in fee simple, that title is marketable and free and clear of all encumbrances, and that Grantor will warrant and defend the title against the lawful claims of all persons whomsoever except for the exceptions hereinafter stated.

Title to the property hereinabove described is subject to the following exceptions:

The provisions of all applicable zoning and land use ordinances, statutes and regulations; ad valorem taxes for 2000 and subsequent years; and all applicable restrictive covenants and utilities easements of record.

IN WITNESS WHEREOF, the Grantor has hereunto set his hand and seal, or if corporate, has caused this instrument to be signed in its corporate name by its duly authorized officers and its seal to be hereunto affixed by authority of its Board of Directors, the day and year first above written.

(Corporate Name)

By:

President

ATTEST:

Secretary (Corporate Seal)

SEAL-STAMP

NEW YORK

~~NORTH CAROLINA~~

County.

I, a Notary Public of the County and State aforesaid, certify that Phillip J. Jenkins and wife, Cynthia Jenkins

Grantor,

personally appeared before me this day and acknowledged the execution of the foregoing instrument. Witness my

ANNE M. LUNghi

NOTARY PUBLIC, State of New York

No. 5009470

Qualified in Suffolk County, my commission expires March 15, 2001

Commission Expires March 15, 2001

SEAL-STAMP

NORTH CAROLINA,

County.

I, a Notary Public of the County and State aforesaid, certify that

personally came before me this day and acknowledged that he is Secretary of

a North Carolina corporation, and that by authority duly

given and as the act of the corporation, the foregoing instrument was signed in its name by its

President, sealed with its corporate seal and attested by as its Secretary.

Witness my hand and official stamp or seal, this day of

My commission expires: Notary Public

The foregoing Certificate(s) of Anne M. Lunghi

is/are certified to be correct. This instrument and this certificate are duly registered at the date and time and in the Book and Page shown on the first page hereof.

REGISTER OF DEEDS FOR Onslow COUNTY

By Deputy/Assistant - Register of Deeds

24
Slide - D-212

CERTIFICATE OF SURVEY AND ACCURACY

I, BARDEN LANIER CERTIFY THAT THIS MAP WAS DRAWN UNDER MY DIRECTION AND SUPERVISION FROM AN ACTUAL SURVEY OF LAND; THAT THE ERROR OF CLOSURE AS CALCULATED BY LATITUDES AND DEPARTURES IS 1:10,000+; THAT THIS MAP WAS PREPARED IN ACCORDANCE WITH G.S. 47-30 AS AMENDED. WITNESS MY HAND AND SEAL THIS 20th DAY OF SEPTEMBER, 1987.

BARDEN LANIER, R.L.S., L-1223



NORTH CAROLINA

ONSLOW COUNTY

I, BETTY BULLOCK, NOTARY PUBLIC CERTIFY THAT BARDEN LANIER PERSONALLY APPEARED BEFORE ME THIS DATE AND ACKNOWLEDGED THE DUE EXECUTION OF THE FOREGOING CERTIFICATE.

SUBSCRIBED AND SWORN BEFORE ME THIS 20th DAY OF SEPTEMBER, 1987.

NOTARY PUBLIC, Betty Bullock
MY COMMISSION EXPIRES DECEMBER 28, 1987.

NORTH CAROLINA

ONSLOW COUNTY

THE FOREGOING CERTIFICATE OF BETTY BULLOCK, NOTARY PUBLIC IS CERTIFIED TO BE CORRECT. THIS INSTRUMENT WAS PRESENTED FOR REGISTRATION AND RECORDED IN BOOK 25, PAGE 24, SLIDE D-212, THIS 12th DAY OF SEPTEMBER, 1987, AT 4:30 O'CLOCK P.M.

Walden M. L. Lomas
REGISTER OF DEEDS

CERTIFICATE OF OWNERSHIP AND DEDICATION

THIS IS TO CERTIFY THAT THE UNDERSIGNED OWNS THE PROPERTY SHOWN HEREON, THAT THIS PLAN OF SUBDIVISION HAS BEEN ADOPTED WITH FREE CONSENT AND HEREBY ESTABLISHES THE MINIMUM BUILDING LINE AND DEDICATES ALL STREETS, EASEMENTS, AND OTHER OPEN SPACES TO PUBLIC OR PRIVATE USE AS NOTED.

THIS 12th DAY OF October, 1987.

Frances B. Pinno
John H. Whitley
Charlotte B. Whitley

OWNER(S)

CERTIFICATE OF APPROVAL BY THE PLANNING BOARD:

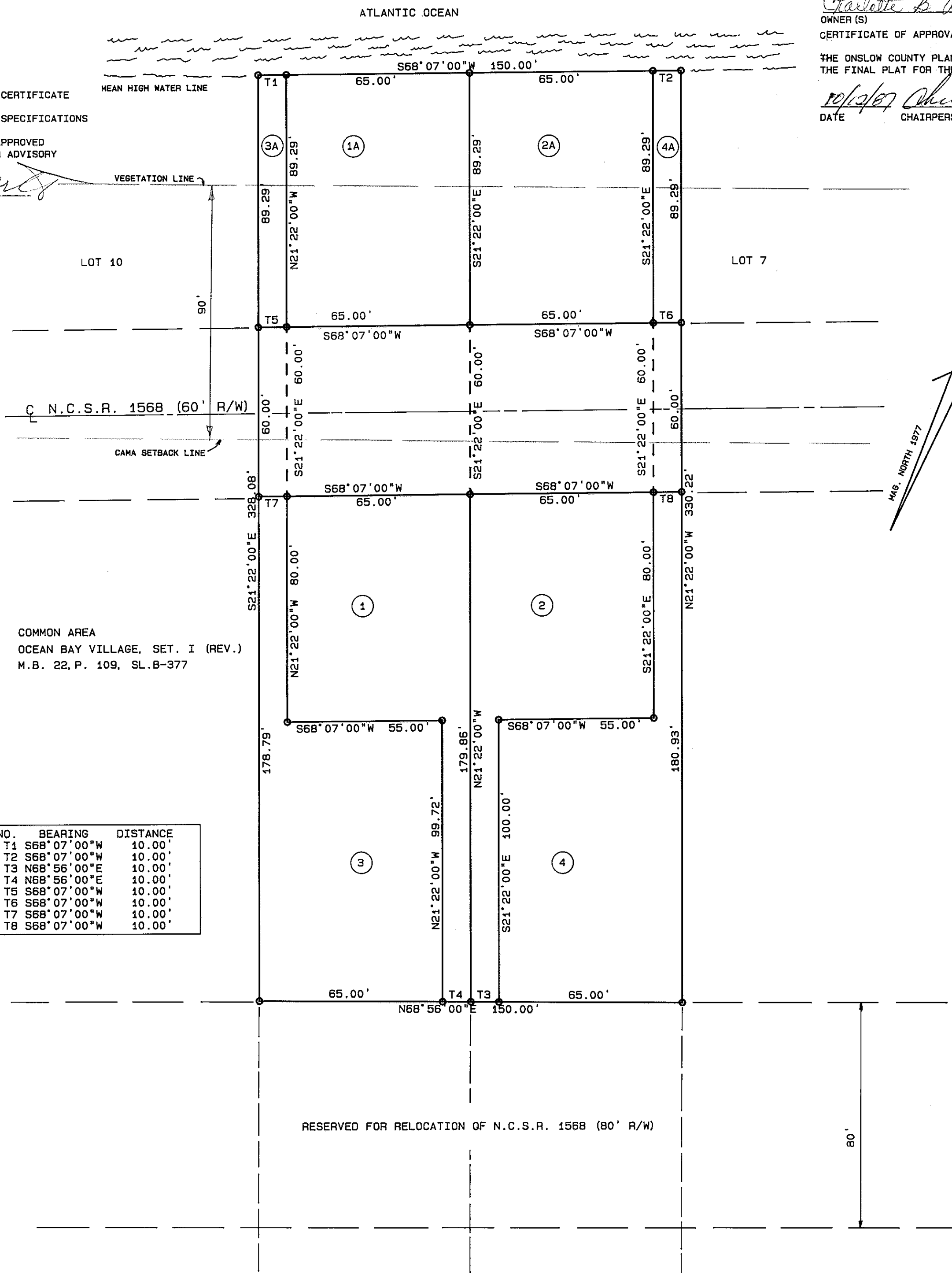
THE ONSLOW COUNTY PLANNING BOARD HEREBY APPROVES THE FINAL PLAT FOR THE SUBDIVISION SHOWN HEREON.

10/12/87
DATE
CHAIRPERSON

WATER AND SEWER ADVISORY COMMISSION CERTIFICATE

I HEREBY CERTIFY THAT THE PLANS AND SPECIFICATIONS FOR THE WATER SYSTEM FOR THIS SUBDIVISION HAVE BEEN REVIEWED AND APPROVED BY THE ONSLOW COUNTY WATER AND SEWER ADVISORY COMMISSION.

DATE 09-15-87
CHAIRMAN/VICE-CHAIRMAN



NO.	BEARING	DISTANCE
T1	S68°07'00"W	10.00'
T2	S68°07'00"W	10.00'
T3	N68°56'00"E	10.00'
T4	N68°56'00"E	10.00'
T5	S68°07'00"W	10.00'
T6	S68°07'00"W	10.00'
T7	S68°07'00"W	10.00'
T8	S68°07'00"W	10.00'

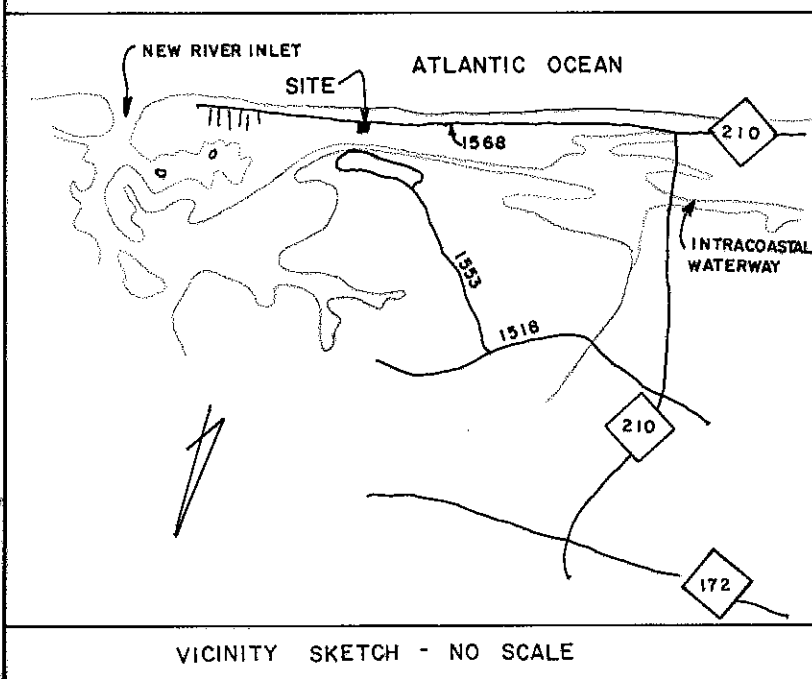
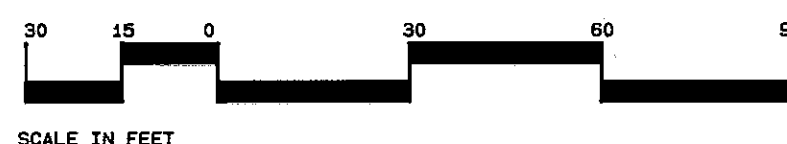
SETBACKS:

FRONT - 20'
SIDE - 8'

FINAL PLAT
RESUBDIVISION OF
LOTS 8 & 9 SEA RANCHES SUBDIVISION
SHOWING PROPERTY OF
LOT 8 : FRANCES BASS PINNO
LOT 9 : JOHN HENRY WHITLEY & WIFE,
CHARLOTTE BURRESS WHITLEY
STUMP SOUND TWP., ONSLOW COUNTY, N.C.

BARDEN LANIER AND ASSOCIATES
LAND SURVEYING-LAND PLANNING-COMPUTER MAPPING
239 NEW BRIDGE STREET
JACKSONVILLE, N.C. 28540
PHONE: (919) 455-3889

SEPTEMBER 9, 1987
JOB NO. 874211
SCALE: 1"=30'



VICINITY SKETCH - NO SCALE

Profile

Parcel:	036466	Land Use Code:	82
Map # :	779C-8	LUC Description:	Waterfront Sound
PIN:		Municipality:	036466
Address:	NEW RIVER INLET RD	NBHD:	SEA RANCHES
Tax Year:	2021	Tax District:	
Owner Details:	TOWN OF NORTH TOPSAIL BEACH	Zoning:	R-5
		Land Acres:	0.2752
Mailing Address:	1000 NC HIGHWAY 210	Topography:	
		Utilities	01 - All Public
	HOLLY RIDGE NC 28460 9137		-
Description:	L2 & L2A SEA RANCHES		-
	S/F 779C 8		

Value Summary

Appraised Land:	5200	Prior Land	Assessed Land	5200
Appraised Building:	0	Prior Building	Assessed Building	0
Appraised Total:	5200	Prior Total	Assessed Total	5200

Primary Residential Card

Card:	Basement:	Fireplace Pref.:
Stories:	Square Feet:	Fireplace OP/ST:
Use:	HT/AC:	Basement Gar.:
Type:	Fuel:	Grade:
Year Built:	System:	Cond (CDU):
Year Remod.	Attic:	Percent Complete:
Total Rooms:	Finished Basement:	Family Room:
Bedrooms:	Recreation Room:	Ext. Material:
Full Bath:	Half Bath:	

Commercial Card

Year Built	Stories	Units
Eff. Yr. Built	Gross Flr. Area	Grade

Land

Classification	Eff. Front	Eff. Depth	Type	Acres
82-WATERFRONT SOUND	G	65 / .1194	5,000	
23-RESIDUAL	G	10 / .023	100	
23-RESIDUAL	G	65 / .1328	100	

Agriculture	Line	Acres
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Other Items

Code	Description	Yr Blt	Grade
------	-------------	--------	-------

Sales History

Date	Book-Page	Grantor	Sale	Desc	Parcels	Amount
09-JUN-2000	1633--225		00	Valid Sale		187,000

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