

# *Town of North Topsail Beach*

Daniel Tuman, Mayor  
Joann M. McDermon, Mayor Pro Tem  
Aldermen:  
Mike Benson  
Jeremy Grove  
Tom Leonard  
Richard Peters



Bryan Chadwick, MPA  
Town Manager

Laura Oxley, JD, MPA  
Town Clerk

*Nature's Tranquil Beauty*

## **Board of Aldermen Regular Meeting Minutes Thursday, January 10, 2019 6:30 P.M.**

**Attendees: Mayor Tuman; Mayor Pro Tem McDermon; Aldermen Benson, Grove, Leonard & Peters; Town Manager Chadwick; Town Clerk Oxley; Town Attorney Edes**

### **I. Call to Order**

Mayor Tuman called the Meeting to order at 6:30 P.M.

### **II. Invocation**

Alderman Benson led the attendees in an invocation.

### **III. Pledge of Allegiance**

Members of the Boy Scouts of America, Troop 81 led the attendees in the Pledge of Allegiance.

### **IV. Approval of Agenda**

Alderman Benson made a motion to approve the Agenda. Alderman Peters seconded. The Motion passed unanimously, 5-0.

### **V. Public Presentations and Hearings**

#### **A. Update on Dune and Coastline Repair**

Mr. Fran Way of ATM Engineering was unable to attend the Meeting. He provided a report, which Mr. Chadwick presented to the Board. The Report appears as "Attachment A" in these Minutes.

**\*There are Attachments to these Minutes**

**VI. Manager's Report**

Mr. Bryan Chadwick delivered his Manager's Report to the Board. The Report is attached to these Minutes and appears as "Attachment B."

**VII. Open Forum- 3 minute limit**

The Mayor opened the forum and welcomed public comment.

Mr. Jim Chandler of 1896 New River Inlet Road came forward to address the Board. He inquired about the schedule and funding for a berm project.

Collectively, elected officials and staff responded that the Town has the funding for a berm project. Once approved at the Special Meeting scheduled for January 15<sup>th</sup>, work will commence. Mr. Chandler was also encouraged to attend the island-wide Dune Repair Workshop for which Spencer Rogers is a key speaker.

**VIII. Consent Agenda**

**A. Approval of Minutes – January 10, 2019**

**B. Department Head Reports**

- 1. Finance Department**
- 2. Fire Department**
- 3. Inspections Department**
- 4. Planning Department**
- 5. Police Department**

**C. Committee Reports**

- 1. Planning Board**
- 2. Board of Adjustment**
- 3. TISPC (Topsail Island Shoreline Protection Commission)- Draft Minutes were provided**
- 4. ONWASA (Onslow Water and Sewer Authority)- Minutes have not been posted at this time.**

**D. MOTV Reports- October, November and December**

Mayor Pro Tem McDermon made a motion to approve the Consent Agenda. Alderman Benson seconded. The Motion passed unanimously, 5-0.

**IX. Continuing Business**

**A. Revetment Committee Update**

Alderman Benson provided an update from the Revetment Committee. The engineer conducted a site visit in October. The Committee is meeting on January 11<sup>th</sup> to discuss.

The Town Attorney reminded the Board that the Revetment Committee is not a town committee. The purpose of meeting is the settlement of a law suit.

**X. New Business**

**A. Discussion- TISPC Goals**

Alderman Benson spoke to this item. The Topsail Island Shoreline Protection Committee is currently discussing annual advocacy goals. Alderman Benson thanked the Mayor for his feedback. The goals are restated in "Attachment C." For the benefit of meeting attendees, the Mayor read his suggestions. Alderman Grove thanked Aldermen Benson and Peters for their work on the Committee.

Alderman Peters made a motion to adopt the suggested advocacy goals and present to the Topsail Island Shoreline Protection Commission. Alderman Leonard seconded. The Motion passed unanimously, 5-0.

**XI. Open Forum**

The Mayor opened the forum and welcomed public comment.

Mr. Lenny DeNittis of 2620 Island Drive came forward and addressed the Board. He wanted to know when the Board will select a contractor for the berm push. Also, he wanted a time frame for the project.

The Mayor responded that the contractor will be selected at the Special Meeting, which will be held on January 15<sup>th</sup>. The time frame for the project is by the end of March.

Mr. Jim Chandler readdressed the Board. He asked about the Town's lobbying efforts.

Alderman Benson explained that at the state level, the Town works with Connie Wilson. At the federal level, the Town works with Mike McIntyre.

**XII. Attorney's Report**

The Town Attorney commended staff, especially Ms. Hill, for her work on the Hazard Mitigation Grant Program.

**XIII. Mayor's Report**

The Mayor did not have any additional items to report other than those previously discussed.

**XIV. Aldermen's Report**

Alderman Leonard wished everyone a belated Happy New Year. He thanked the Boy Scout Troop for leading the Pledge of Allegiance. He provided a brief update from the North Carolina Beach, Inlet & Waterway Association, for which he serves on the Board of Directors.

Mayor Pro Tem also wished everyone a Happy New Year. She thanked Town staff for their extra efforts during this time. From an owner perspective, everyone wishes the aftermath was over, but officials are working as diligently as they can.

Alderman Grove thanked the attendees for their participation.

Alderman Peters thanked everyone for attending, especially given the colder temperatures. He referenced the Planning Board's Land Use questionnaire. He personally advocates for a bike path. Town officials solicit these opinions for guidance.

Alderman Benson thanked the attendees. He is optimistic that things are moving forward. He thanked everyone for their patience as the Town moves forward with recovery.

**XV. Adjournment**

Alderman Leonard made a motion to adjourn. Alderman Grove seconded. The Motion passed unanimously, 5-0. The Meeting adjourned at 7:33 P.M.

APPROVED:

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Joann McDermon  
Mayor Pro Tem

ATTEST:

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Laura Oxley, JD, MPA  
Town Clerk

Approved: 02/ /2019

Mr. Way cannot make it to tonight's meeting. If the Board accepts staff's recommendation of calling a special meeting next week, Fran will be in attendance.

Here is the report he sent for tonight:

- Initial volume calculations for the entire beach: ~2.48 million cubic yards lost or an average of - 41 cy/ft. This figure includes dunes. But to provide the specific data for the dunes, 8 cy/ft was eroded (or about 480,000 cy).
- These are preliminary and we will look at them a little more closely. So the numbers may come down a little.
- This is right in the range of other nearby towns calculated losses in looking at Holden Beach and talking with Chris Gibson and others.
- You can proceed with a berm push.
- Beyond the berm push, we will continue to support the Town with all of their state and FEMA coordination. Time frames are largely dependent on state/FEMA coordination and we are working to get FEMA what they need so this can occur as quickly as possible.
- For a timeline for dune restoration, I would conservatively estimate a 1,500 cy/day rate (which assumes a 6 day work week). At 1,500 cy/day that would be about 70 days for project duration. It would be great if this would be allowed to get done in the turtle nesting window (it can get started possibly before that but no way it will be finished by then).
- FEMA reimbursement is generally very slow (years, not months) for Category G (engineered beach) projects and is generally a little faster (still can be a year or so) for Category B (berm/dune restoration) projects.
- We have been through this process many times but it does change. It has even changed since Hurricane Matthew mitigation 2 years ago. So it is a bit of a moving target but we are staying on top of it. I have been talking with Chris Gibson and trading notes on nearby Town FEMA processes as well so that we can be all on the same page.

## **Manager's Report - January Meeting**

### **Hurricane Florence Recovery**

#### **Permit Fees**

As of January 1, 2019, permit fees are being charged for all building permits. We had waived any fees for hurricane related repairs due to legislation by the General Assembly for hurricane affected municipalities through December 31, 2018.

#### **Signs on North End/Permit Driving on the North End**

We had damage to the North End Inlet access caused by Hurricane Florence. The gate and fence were washed away, and debris was still on the beach. Since then, we have installed a new gate and debris is now cleaned up. We have reinstituted the permit requirement for driving on the inlet.

#### **Requests for Proposals for Florence Related Work**

We have several Requests for Proposals (RFP) out for various issues related from Hurricane Florence. Some have already been submitted with others coming in the next few days.

The first is for a Berm Push. I reported last month that we needed to get this out because of the time frame to complete a push. These were received this week.

The second is for the sandbagging of Goldsboro Lane. The reason we needed to do this was to have information for FEMA. We have explained that this would help protect the Town owned road. We received these bids in December.

The third is for rebuilding of Town owned crossovers. We had damages to all the crossovers. These proposals will be submitted on January 18<sup>th</sup>.

The final RFP is for the Hazard Mitigation Program in which we spoke last month. This is for assistance in processing the grant and identifying individuals who may qualify for this. This RFP will be returned on January 11<sup>th</sup>.

Because some of these are due within the next week, I would recommend we have a special meeting to discuss all of them. This will give staff the time to analyze, question and form recommendations for you to consider. I would recommend January 23rd. We will also plan to discuss the Town Hall damages as well.

RFQ out for Architect/Structural Engineer for Town Hall and Town Park

We currently have an RFQ out for an architect/structural engineer for Town Hall and the Town Park. As I have mentioned, we know it's at least a total gut. We may want to make some changes to the structure itself and this is the best time to do that. An architect will be able to assist with that. The RFQ's will be returned on January 18<sup>th</sup>.

One additional RFP that is not Hurricane Florence related is for collection and disposal of curbside solid waste and recyclables. As you know, the contract with Waste Industries is up at the end of the fiscal year.

#### Town Hall Update

We are still waiting for final word from NCJUA. I want us to talk about this at the special meeting if you would like to discuss options. This will also take into account the RFQ as well.

#### FEMA Dates for Site Inspection

As I mentioned last month, we have been meeting almost weekly with our PMG (grants manager) from FEMA. She and Betsy correspond daily.

Part of the process is having site inspections for some projects.

We had our site inspection for damages to the dunes in December. The lead inspector gave us as much general information as he could. This is based on his experiences from times past. He expects his report to be completed around the beginning of February which will go to FEMA.

We have a site inspection scheduled for January 22<sup>nd</sup> for the inspection of our beach access and crossovers.

We have a site inspection scheduled for January 25<sup>th</sup> for Town Hall and the Police Department.

We have a site inspection scheduled for January 29<sup>th</sup> for both of the Fire Departments.

Even though we have insurance on the facilities, FEMA wants to know these damages. They may help with deductibles and want to check if amounts are accurate.

#### 4 Workers from State Grant for Recovery Efforts

We have been approved for four workers to assist in any Florence related work that needs to be completed in Town. All of the funding for this is provided through a State grant and handled by another agency.

#### Hazard Mitigation Grant Program (HMGP)



Deb has posted the RFP on the NC Planners listserv, the APA-NC website and the Town's website. Outreach letters will go out sometime next week, with a Jan 31st deadline to receive site inventories. On or about Monday, we will be posting a message on the Town's website and also reaching out through the Town's CodeRed system to notify property owners of the opportunity to submit site inventories.

#### Other Items

##### Jones Onslow Meter Inspections

We received notification that Jones Onslow will be completing meter inspections throughout the Town. This is being done for safety purposes and also for electronic meter reading. This will be done over the coming months. We may receive complaints and want everyone to know this is not a Town initiative. This is being completed by Jones Onslow.

##### Jeffries Lease

I made contact with Randy Pittman concerning the lease. He said we should have drafts "in early 2019." He said he doesn't anticipate any changes to the current arrangement.

##### EIS Update

We are working with Mickey Sugg to provide the requested supplemental information.

North Topsail Beach  
2019 TISPC Goals

**State Goals:**

- Protect Shallow Draft Inlet Funding
- Request NC Coastal Storm Damage Funding
- Acquire NC and FEMA Hurricane Florence Disaster Recovery Funds
- Defeat attempts to increase Homeowners insurance in coastal areas
- Promote Community Rating System (CRS) discounts for flood insurance
- Remove state restrictions on how Terminal Groin projects are funded
- Request funding to study the potential positive impact of a terminal groin on New Topsail Inlet boating navigation
- Request the state to find locations to dispose of non-federal project dredge materials
- Request that NCDEQ study and develop rules that permit the construction of revetments that prevent the flooding of the sound-side of barrier islands

**Federal Goals:**

- Continue to lobby for the passage of S.1745 and H.R.4692 CBRA Legislation for NTB
- Request legislation to allow inlet sand inside CBRS for beach restoration
- Lobby for new-start funding for the Surf City/N. Topsail Beach Shoreline Protection Project
- Request legislation to increase the dimensions of the federal-authorized channel for the New River Inlet
- Request that the NC Congressional Leaders notify the TISPC of pending legislation that impacts TI shore, inlet or sound.

**NCBWIA Goals:**

- Participate in efforts to obtain NC Coastal Storm Damage Funding
- Be involved with the understanding and impacts of off-shore drilling and exploration

Be involved with the understanding and the impact of sea-level rise on coastal and sound-side flooding

Be involved with the understanding and the impact of developing oyster farms on the commercial shell fishery industry and the environment.

Be involved with the understanding of CRC regulations as they impact dune structures and other flood control measures for communities.

Be involved with efforts to find solutions for spoil areas for the disposal of non-federal dredge materials.

Dan Tuman, January 5, 2019

Unanimously approved by the NTB BOA on January 10, 2019